Program Change Request

Date Submitted: 02/26/18 8:26 am

Viewing: MSN-FNPR: Master of Science in Nursing in Family Nurse Practitioner

Last approved: 04/07/17 3:20 pm
Last edit: 04/13/18 10:15 am
Changes proposed by: brickla1

Contact(s)

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Academic level: Graduate
Effective Term: 2019-2020
Department: College of Nursing
College: Nursing
Program type: Degree
Degree designation: MSN - Master of Science in Nursing
With a major in: Family Nurse Practitioner (FNPR)

Catalog Program Title
Master of Science in Nursing in Family Nurse Practitioner

CIP and Fund code: 51380500

Rationale for Proposal
Program hours: 48
Is this program eligible for financial aid? Yes
Will program hours change (increase/decrease) due to the proposed curriculum changes? No
Program delivery mode: Distance Education/Internet
% of Program a student can take off-campus or through Distance Education: 80%

Catalog Program Requirements
Student’s Advisory Committee

The Master of Science in Nursing in Family Nurse Practitioner has a non-thesis track. After receiving admission to graduate studies, selecting the non-thesis track, graduate studies and enrolling for coursework, the student will be assigned a committee chair. Consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee.

For the Thesis track, after receiving admission to graduate studies and enrolling for coursework, the student will consult with the head of his or her major or administrative department (or intercollegiate faculty, if applicable) concerning appointment of the chair of his or her advisory committee. The student’s advisory committee for the MS degree will consist of no fewer than three members of the graduate faculty, representative of the student’s fields of study and research. The chair or the co-chair of the advisory committee must be from the student’s major department (or intercollegiate faculty, if applicable), and at least one or more of the members must have an appointment to a department other than the student’s major department. The outside member for students in an interdisciplinary program must have an appointment to a department different from the chair of the student’s committee.

The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student’s advisory committee. Other graduate faculty members located off campus may serve as a member or co-chair (but not chair) with a member as the chair. The chair of the committee, who usually has immediate supervision of the student’s research and thesis, has the responsibility for calling required meetings of the committee and for calling meetings at any other time considered desirable.

If the chair of a student’s advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the University Graduate Faculty from the student’s academic program and located near the Texas A&M University campus site, to serve as the co-chair of the committee. The Department Head or Chair of Intercollegiate faculty may request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily separated from the university, be allowed to continue to serve in the role of chair of a student’s advisory committee without a co-chair for us to one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval of the Dean.

If the chair of the student’s advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper, and is registered for courses such as 684, 691, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period.

The duties of the committee include responsibility for the proposed degree plan, the research proposal, the thesis and the final examination. In addition, the committee as a group and as individual members are responsible for advising the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.

The committee members’ approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be replaced by petition for valid reasons, a committee cannot resign en masse.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System. A student submitting a proposed degree plan for a Master of Science in Nursing degree should designate on the official degree plan the appropriate program option. Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 51 semester credit hours of approved courses and research is required for the thesis option Master of Science in Nursing degree. A minimum of 48 semester credit hours of approved coursework is required for the Non-Thesis Option. Ordinarily the student will devote the major portion of his or her time to work in one or two closely related fields. Other work will be in supporting fields of interest.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited
U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stateing that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

**Limitations on the Use of Transfer, Extension and Certain Other Courses**

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master’s degree under the following limitations.

The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:

Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

Courses previously used for another degree are not acceptable for degree plan credit.

A zero credit 684 and 685 course is only allowed for non-thesis master’s students. Other courses, including 691 research hours, are not eligible for zero credit.

The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

Not more than 12 hours may be used in any combination of the following categories:

- Not more than 8 hours in the combination of 691 (research), 684 (Professional Internship) or SOPH 680 may be used.
- Not more than 8 hours of 685 (Directed Studies) may be used.
- Not more than 3 hours of 690 (Theory of Research) may be used.
- Not more than 3 hours of 695 (Frontiers in Research) may be used.
- A maximum of 2 hours of Seminar (681).
- A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

For graduate courses of three weeks’ duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

Continuing education courses may not be used for graduate credit.

Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student’s advisory committee and approved by the Office of Graduate and Professional Studies.

**Thesis Option**

An acceptable thesis is required for the Master of Science in Nursing degree for a student who selects the thesis option program. The finished work must reflect a comprehensive understanding of the pertinent literature and express in clear English, the problem(s) for study, the method, significance and results of the student’s original research. Guidelines for the preparation of the thesis are available in the *Thesis Manual*, which is available online at the Office of Graduate and Professional Studies website.

After successful defense (or exemption) and approval by the student’s advisory committee and the head of the student’s major department (or chair of the intercollegiate faculty, if appropriate), the student must submit his/her thesis in electronic format as a single PDF file. The PDF file must be uploaded to the Office of Graduate and Professional Studies website. Additionally, a signed paper approval form with original signatures must be received by the Office of Graduate and Professional Studies. The PDF file and the signed approval form are required by the deadline.

Deadline dates for submitting the thesis are announced each semester or summer term in the “Office of Graduate and Professional Studies Calendar” (see Time Limit statement). These dates also can be accessed via the Office of Graduate and Professional Studies website.

Each student who submits a document for review is assessed a one-time thesis/dissertation processing fee through Student Business Services. This processing fee is for the thesis/dissertation services provided. After commencement, theses and dissertations are digitally stored and made available through the Texas A&M Libraries.

A thesis that is deemed unacceptable by the Office of Graduate and Professional Studies because of excessive corrections will be returned to the student’s department head (or chair of the intercollegiate faculty, if applicable). The manuscript must be resubmitted as a new document, and the entire review process must begin again. All original submittal deadlines must be met during the resubmittal process to graduate that semester.

**Thesis Proposal**

For the thesis option Master of Science in Nursing degree, the student must prepare a thesis proposal for approval by the advisory committee and the head of the major department or chair of the interdisciplinary faculty, if applicable. This proposal must be submitted to the Office of Graduate and Professional Studies at least 20 working days prior to the submission of the request for the final examination.
Final Examination/Thesis Defense

A student may be granted exemption from this requirement. Such a student must be approved prior to the student's registration for the final 9 credit hours of an advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student's advisory committee, the head of the student's major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies, it is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

Non-Thesis Option
For non-thesis option students, a final comprehensive examination may be required. The final exam cannot be held prior to the mid-point of the semester if questions on the exam are based on courses in which the student is currently enrolled. Non-Thesis Option

A final comprehensive examination is if a student has completed all required degree plan coursework, the student is not required to be registered for the MSN with a major classes in Family Nurse Practitioner non-thesis option. The student for the MSN is not required to be registered for the MSN with a major classes in Family Nurse Practitioner non-thesis option. The final exam is not required for students pursuing the non-thesis option.

For specific final examination requirements, a student should check the program requirements for the degree which he/she is pursuing. Exam results must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies. A thesis option candidate may petition to be exempt from his/her final examination provided his/her degree plan GPR is 3.500 or greater and he/she has the approval of the advisory committee, the head of the student's major department, or intercollegiate chair, if appropriate, and the Office of Graduate and Professional Studies. It is required that the petition for exemption be submitted the same semester the student intends to submit the thesis.

Additional Requirements

Residence
Continuous Registration
Time Limit
Foreign Languages

Application for Degree: Residence. In partial fulfillment of the residence requirement for the degree of Master of Science in Nursing, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student's advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student's registration for the final 9 credit hours of
required coursework. Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full-time course loads each semester. Application in order to be considered for Degree

**Residence**

No residence requirement exists; however, attention this, the student is directed to the rules regarding Limitations on required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Use of Transfer, Extension and Certain Other Courses. Office of Graduate and Professional Studies. See Residence Requirements.

**Continuous Registration**

A student in the thesis option of the Master of Science in Nursing program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements.

**Time Limit**

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

**Foreign Languages**

No specific language requirement exists for the Master of Science in Nursing degree.

**Application for Degree**

For information on applying for your degree, please visit the Graduation section.

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**Additional information**

- 3/14/17–Updates to MSN-FNPR verbiage as requested by OGAPS.
- 4/5/17–Updates to Final Exam verbiage requested by OGAPS.
- 4/6/17–Updates to Non-Thesis Option verbiage requested by OGAPS.
- 4/6/17–Updates to the Limitations verbiage requested by OGAPS.
- 4/7/17–Updates to the Student’s Advisory Committee verbiage requested by OGAPS.

**Required Proposal Forms**

**Reviewer Comments**

Russell Ramirez (ramirez) [03/05/18 11:11 am]: Program approved to have only a chair. OGAPS will update language before forwarding to Faculty Senate.