Program Change Request

Date Submitted: 03/05/18 4:39 pm

Viewing: **MS-HRMT : Master of Science in Human Resource Management**

Last approved: 03/04/18 5:20 pm
Last edit: 06/15/18 9:44 am

Changes proposed by: wesson

### Faculty Senate Number
FS.34.327

### Contact(s)

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- Academic level: Graduate
- Effective Term: 2019-2020
- Department: Management
- College: Mays Business School
- Program type: Degree
- Degree designation: MS - Master of Science
- With a major in: Human Resource Management (HRMT)

### Catalog Program Title
Master of Science in Human Resource Management

### CIP and Fund code
52100100

### Catalog Pages Using this Program
Master of Science in Human Resource Management

### Rationale for Proposal

**Notification of the cancellation of the MS/HRM program in SAUDI ARABIA ONLY. (Teach-out plan attached.)**

All other program details remain the same. Updated total number of program hours to correctly reflect what is offered. There is one hour credit for the summer internship which is why there are 37 credit hours instead of 36. There is only a non-thesis option offered with this degree.

- Program hours: 37
- Is this program eligible for financial aid? No
- Will program hours change? No
- Program delivery mode: On-campus

### Approval Path

1. 03/06/18 8:27 am  
   Wendy Boswell (wboswell): Approved for MGMT Department Head
2. 03/06/18 9:27 am  
   Sandra Williams (sandra-williams): Approved for Curricular Services Review
3. 03/06/18 9:49 am  
   Angela Catlin (acatlin): Approved for BA Committee Preparer GR
4. 03/06/18 10:18 am  
   Michael Shaub (mshaub): Approved for BA Committee Chair GR
5. 03/06/18 10:20 am  
   Michael Kinney (kinneym): Approved for BA College Dean GR
6. 03/08/18 8:41 am  
   Mike Stephenson (mstephenson): Approved for Provost
7. 03/26/18 9:05 am  
   Meagan Kelly (meagankelly): Approved for GC Preparer
8. 04/05/18 4:14 pm  
   LaRhesa Johnson (lrjohnson): Approved for GC Chair
9. 04/11/18 3:39 pm  
   Jan Helgoth (helgoth):
Program Requirements

Student’s Advisory Committee

Degree Plan
Credit Requirements
Transfer of Credit

Limitations on the Use of Transfer, Extension and Certain Other Courses
Non-Thesis Option

Student’s Advisory Committee

The MS degree in Human Resource Management (HRMT) is a non-thesis degree. The student’s advisory committee consists of the Director of MS-HRMT program and the Graduate Faculty representative, who is a faculty member in the Department of Management at Mays Business School. The Director and Faculty representative have the responsibility of approving the proposed degree plans for MS-HRMT students. When necessary, recommendations in cases of academic deficiency will be made to the Office of Graduate and Professional Studies.

Degree Plan

The student’s advisory committee, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student’s college or interdisciplinary degree program, if applicable, and no later than 90 days prior to the date of the final oral examination or thesis defense.

A student should submit the degree plan using the online Document Processing Submission System. A student submitting a proposed degree plan for a Master of Science degree should designate on the official degree plan the appropriate program option.

Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student’s academic preparation. No changes can be made to the degree plan once the student’s Request for Final Examination or Request for Final Examination Exemption is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 37 semester credit hours of approved coursework is required for the Non-Thesis Option.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed below upon the advice of the advisory committee and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the following section apply. Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit. Courses appearing on the degree plan with grades of D, F or U may not be abated by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.
Additional Requirements

**Residence**

**Continuous Registration**

**Time Limit**

**Foreign Languages**

**Application for Degree**

**Residence**

In partial fulfillment of the residence requirement for the degree of Master of Science, the student must complete 9 resident credit hours during one regular semester or one 10-week summer semester in resident study at Texas A&M University. Upon recommendation of the student’s advisory committee, department head or Chair of the Interdisciplinary Program, if appropriate, and with approval of the Office of Graduate and Professional Studies, a student may be granted exemption from this requirement. Such a petition, however, must be approved prior to the student’s registration for the final 9 credit hours of required coursework. Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.
Continuous Registration

A student in the thesis option of the Master of Science program who has completed all coursework on his/her degree plan other than 5V98, 5V99, and 691 (research) is required to be in continuous registration until all requirements for the degree have been completed. See Continuous Registration Requirements.

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

A student who has chosen the thesis option must have the final corrected version of the thesis cleared by the Office of Graduate and Professional Studies no later than one year after the final examination, or approval of a petition for exemption from the final exam, or within the seven-year time limit, whichever occurs first. Failure to do so will result in the degree not being awarded.

Foreign Languages

No specific language requirement exists for the Master of Science degree.

Application for Degree

For information on applying for your degree, please visit the Graduation section.

Additional information

Editorial edits by OGAPS.3.4.18—DE and standard language updates saved as requested by OGAPS.

Required Proposal Forms

- 2419- MS-HRMT SCH Change-v1.docx
- President Approval Faculty Senate Item 050817.pdf
- MAYS-MS-HRMT 32SCH to 37 SCH FS_34_327.pdf
- MS-HRMT THECB SCH Change Form 2017June15.pdf
- MS-HRMT Program Inventories 2017June22.pdf
- MS-HRMT FS_34_327 Submission to THECB.pdf
- MS-HRMT SCH Change Prog Inventory.pdf
- MS-HRMT Saudi Arabia Teach Out Plan.pdf

Reviewer Comments

Wendy Boswell (wboswell) (03/06/18 8:27 am): I just need to emphasize that this is ONLY a cancellation of the Saudi Arabia program. Please do not do anything to affect our MS-HRMT program offered on campus in College Station.

Mike Stephenson (mstephenson) (03/08/18 8:40 am): SACSCOC approval required. We will submit when this is approved by the President.

Janet Gonzales (janet-gonzales) (06/15/18 9:44 am): Rollback: Glitch in CARS, was not "approved" to be moved to Provost II.
Teach-out Plan

MS/HRM Saudi Arabia ONLY
Mays Business School
Texas A&M University

Adapted from the Southern Association of Colleges and Schools Commission on Colleges Substantive Change for Accredited Institutions of the Commission of Colleges.

1. Date of program closure.

May 2016 (final group of students graduated)

2. An explanation of how affected parties (students, faculty, staff) will be informed of the impending closure.

Program was discontinued on the part of Saudi Aramco who was providing all the students – this was not an open-enrollment program. All students in the program graduated. A&M Faculty and staff were notified via email – No staff or faculty supported this program full-time.

3. An explanation of how students will be helped to complete their programs of study with minimal disruption or additional expense.

There are no students left in the program that are partially qualified.

4. Signed copies of teach-out agreements with other institutions, if any.

n/a

5. How faculty and staff will be redeployed or helped to find new employment

No staff or faculty were employed solely due to this program. One staff member who worked part time on the project was assigned new duties within the management department.

6. If closing an institution, arrangement for the storing of student records, disposition of final financial resources and other assets

n/a

7. Please provide the following additional information:
   a. How many students are currently enrolled in the program?

None
b. Projected graduation date for the last student(s) in the program?

They have all graduated. There are no remaining partially qualified students.

NOTE: If students will not be moved to another program, you will need to extend the program closure date in order to continue to award degrees to current students under the existing program.