Course Change Request

New Course Proposal

Date Submitted: 08/16/19 1:15 pm
Viewing: **RPTS 614 : Research Methods in Tourism, Hospitality, Park and Event Management**
Last edit: 08/16/19 1:15 pm
Changes proposed by: ishatruk

Contact(s)

In Workflow
1. RPTS Department Head
2. Curricular Services Review
3. AG Committee Preparer GR
4. AG Committee Chair GR
5. AG College Dean GR
6. GC Preparer
7. GC Chair
8. Faculty Senate Preparer
9. Faculty Senate
10. Provost II
11. President
12. Curricular Services
13. Banner

Approval Path
1. 08/09/19 11:07 am
   Corliss Outley (courtley): Approved for RPTS Department Head
2. 08/13/19 9:20 am
   Terra Bissett (t.bissett): Rollback to Initiator
3. 08/16/19 2:01 pm
   Scott Shafer (sshafer): Approved for RPTS Department Head
4. 08/16/19 3:47 pm
   Terra Bissett (t.bissett): Approved for Curricular Services Review
5. 09/11/19 2:55 pm
   Jamie Norgaard (jnorgaard): Approved for AG Committee Preparer GR
6. 09/11/19 4:12 pm
   Mary Bryk (bryk): Approved for AG Committee Chair GR
7. 09/11/19 5:06 pm
   Mary Bryk (bryk): Approved for AG College Dean GR
8. 09/19/19 2:35 pm
   LaRhesa Johnson (lrjohnson): Approved for GC Preparer
9. 10/03/19 3:22 pm
   LaRhesa Johnson (lrjohnson): Approved for GC Chair
Course prefix: RPTS
Course number: 614
Department: Recreation, Park & Tourism Sc
College/School: Agriculture & Life Sciences
Academic Level: Graduate
Effective term: Fall 2020
Complete Course Title: Research Methods in Tourism, Hospitality, Park and Event Management
Abbreviated Course Title: RES MTHDS TOUR PARK EVENT MGMT

Catalog course description: Methods of behavioral science applied to management and research in the experience industries including tourism, hospitality, park, recreation and event management.

Prerequisites and Restrictions: No
Should catalog prerequisites / concurrent enrollment be enforced: No
Crosslistings: No
Stacked: No

Semester: 3
Credit Hour(s): 3
Contact Hour(s) (per week): Lecture: 3, Lab: 0, Other: 0, Total: 3
Repeatable for credit: No
CIP/Fund Code: 3101010001
Default Grade Mode: Letter Grade (G)
Method of instruction: Lecture
Will this course be taught at another branch: No
Will sections of this course be taught as non-traditional? (i.e., parts of term, distance education): No
Will this course be taught as a distance education course: No
Is 100% of this course going to be taught in Texas: Yes
Will classroom space be needed for this course: Yes

This will be a required course or an elective course for the following programs:
Required (select program)

Name: Irina Shatruk
E-mail: ishatruk@tamu.edu
Phone: 9798455412
### Elective (select program)

<table>
<thead>
<tr>
<th>Program(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(MS-RPTS) Master of Science in Recreation, Park and Tourism Sciences</td>
</tr>
<tr>
<td>(PHD-RPTS) Doctor of Philosophy in Recreation, Park and Tourism Sciences</td>
</tr>
<tr>
<td>(MS-RPTS)</td>
</tr>
</tbody>
</table>

### Course Syllabus

<table>
<thead>
<tr>
<th>Syllabus:</th>
<th>Upload syllabus</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Syllabus RPTS 614.doc</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Letters of support or other documentation</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional information</td>
<td></td>
</tr>
</tbody>
</table>

**Reviewer Comments**

- **Terra Bissett (t.bissett) (08/13/19 9:20 am)**: Rollback: Please indicate on form if course will be required or elective.
- **Terra Bissett (t.bissett) (08/16/19 3:47 pm)**: Updates received.
Texas A & M University
Department of Recreation, Park and Tourism Sciences

RPTS 614: Research Methods in Tourism, Hospitality, Park, and Event Management
Fall Semester, Thursdays, 4:00-7:00, AGLS 409i
Three credit-hours

Professor: Gary Ellis
Office Room: AGLS 441
Office Phone: 979-845-6018
E-mail: Gellis1@tamu.edu
Office Hours: Any time during workday, make appointment
Prerequisites, Cross-Listings, Stacked: None

Catalog Description
Methods of behavioral science applied to management and research in the experience industries: tourism, hospitality, and park, recreation, and event management.

Learning Outcomes
Welcome to RPTS 614! This course provides an introduction to behavioral science methods experience industry researchers and managers may use to inform management and marketing decisions in experience industry organizations. You will elevate your ability to use the scientific process and to solve management and marketing problems, explore opportunities, and conduct research on experience industry phenomena. By the end of the course, I aspire for you to be empowered to…

1) Think critically about the claims people (including the popular media) make about causes and effects. Being a critical consumer of knowledge is a key skill among scientists!
2) Describe your research interests; your intellectual passions as an applied social scientist
3) Create and use a compelling conceptual framework and theory to guide your research
4) Use different approaches to selecting a probability (scientific) sample from defined populations
5) Describe the basic procedures for operationalizing and measuring constructs, facts, opinions, and behaviors
6) Describe how researchers evaluate the reliability and validity of inferences that are justifiable from scores generated by questionnaire items and other measurement tools
7) Describe procedures for ensuring ethical treatment of research participants
8) Design studies using experimental/quasi-experimental, correlational, and descriptive methods

Resources
Required Textbook:

Web Resource
An e-Learning website has been established for this class. You can access that site through the Howdy portal: https://howdy.tamu.edu/cp/home/displaylogin
Grades and Assignments

Grades per Assignment
Grades will be based on earning of points for five performance assessments:

<table>
<thead>
<tr>
<th>Points possible</th>
<th>Weight/Coefficient</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>25%</td>
</tr>
<tr>
<td>100</td>
<td>25%</td>
</tr>
<tr>
<td>100</td>
<td>25%</td>
</tr>
<tr>
<td>100</td>
<td>25%</td>
</tr>
</tbody>
</table>

- Quizzes over readings
- Exam 1
- Exam 2
- Before-Class Assignments

Two or more unexcused absences will result in reduction in students’ final grade by one letter grade. Refer to Student Rule 7 for a definition of excused absences: [https://student-rules.tamu.edu/rule07/](https://student-rules.tamu.edu/rule07/).

Final Grades
Final grades be assigned based on each student’s total score, summed across assignments, relative to the total score of the student who accumulates the greatest number of points:

- A: 90%-100% of the highest score in the class
- B: 80%-89% of the highest score in the class
- C: 70%-79% of the highest score in the class
- D: 60%-69% of the highest score in the class
- F: 59% or less than the highest score in the class

For example, let’s assume that hypothetical student Gary’s scores are as follows:

<table>
<thead>
<tr>
<th></th>
<th>Gary’s Score</th>
<th>Highest Score</th>
<th>Gary’s Percent</th>
<th>Coefficient</th>
<th>Percent of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quizzes</td>
<td>295</td>
<td>329</td>
<td>0.90</td>
<td>0.25</td>
<td>0.22</td>
</tr>
<tr>
<td>Exam 1</td>
<td>60</td>
<td>67</td>
<td>0.90</td>
<td>0.25</td>
<td>0.22</td>
</tr>
<tr>
<td>Exam 2</td>
<td>45</td>
<td>50</td>
<td>0.90</td>
<td>0.25</td>
<td>0.23</td>
</tr>
<tr>
<td>Before-Class Assignments</td>
<td>30</td>
<td>35</td>
<td>0.86</td>
<td>0.25</td>
<td>0.21</td>
</tr>
<tr>
<td>Class sessions missed:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0.89</td>
</tr>
</tbody>
</table>

Gary thus earned a “B”! Note that missing two scheduled class sessions would have reduced Gary’s grade to a “C.”
Assignments
A description of each assignment follows.

- **Quizzes over readings.** A quiz covering select facts, concepts, principles, and procedures addressed in the assigned reading for each class meeting will be administered *for most class meetings*. Scores will be summed across all quizzes. Each student’s score will be a percentage of the score that is highest in the class.

- **Exams.** Multiple-choice examinations will be administered at mid-term and during final exam week. The score each student receives will be her or his percentage of the highest score in the class.

- **Before-Class Assignment Attempts.** A template for submitting your responses to before-class assignments is provided on our eCampus website. You will receive a grade of 0 (no attempt), 1 (marginal attempt), or 2 (acceptable attempt) for each assignment. You must bring your completed assignment to class with you. *Late assignments will not be accepted for credit.* Your scores per assignment will be summed at the end of the semester to obtain a total score. The total will be converted to a percentage by dividing that sum by the score of the student who receives the greatest number of points on the attempts. Assignments are due before their respective class session. *Assignments will not be accepted after their respective class session begins.*

Attendance
Graduate students are expected to attend all class sessions other than those qualifying as “excused absences” in Rule 7 of the Student Code [https://student-rules.tamu.edu/rule07/](https://student-rules.tamu.edu/rule07/). *Two or more unexcused absences will result in a reduction in final grade by one letter.* Please advise the instructor if you know you will be missing a class session. As per Student Rules, students will be afforded opportunity to compensate for work missed as a result of excused absences, as detailed in sections 7.1 through 7.1.10 of Rule 7.

Make-Up Policy *(copied from UCC Course Submission Checklist)*
If an absence is excused, the instructor will either provide the student an opportunity to make up any quiz, exam or other work that contributes to the final grade or provide a satisfactory alternative by a date agreed upon by the student and instructor. If the instructor has a regularly scheduled make up exam, students are expected to attend unless they have a university approved excuse. The make-up work must be completed in a timeframe not to exceed 30 calendar days from the last day of the initial absence. The student is responsible for providing satisfactory evidence to the instructor to substantiate the reason for the absence. Among the reasons absences are considered excused by the university are the following (see Student Rule 7 for details [http://studentrules.tamu.edu/rule07/](http://studentrules.tamu.edu/rule07/)). The fact that these are university-excused absences does not relieve the student of responsibility for prior notification and documentation. Failure to notify and/or document properly may result in an unexcused absence. Falsification of documentation is a violation of the Honor Code. 1) Participation in an activity that is required for a class and appears on the university authorized activity list at [https://stuactonline.tamu.edu/app/sponsauth/index](https://stuactonline.tamu.edu/app/sponsauth/index) 2) Death or major illness in a student's immediate family. 3) Illness of a dependent family member. 4) Participation in legal proceedings or administrative procedures that require a student's presence. 5) Religious holy day. NOTE: Prior notification is NOT required. 6) Injury or illness that is too severe or contagious for the student to attend class. a) Injury or illness of three or more class days: Student will provide a medical confirmation note.
from his or her medical provider within one week of the last date of the absence (see Student Rules 7.1.6.1) b) Injury or illness of less than three class days: Student will provide one or both of these (at instructor’s discretion), within one week of the last date of the absence: (i) Texas A&M University Explanatory Statement for Absence from Class form available at http://attendance.tamu.edu (ii) Confirmation of visit to a health care professional affirming date and time of visit. c) An absence for a non-acute medical service does not constitute an excused absence. 7) Required participation in military duties. 8) Mandatory admission interviews for professional or graduate school that cannot be rescheduled. 9) Mandatory participation as a student-athlete in NCAA-sanctioned competition. 10) In accordance with Title IX of the Educational Amendments of 1972, Texas A&M University shall treat pregnancy (childbirth, false pregnancy, termination of pregnancy and recovery therefrom) and related conditions as a justification for an excused absence for so long a period of time as is deemed medically necessary by the student’s physician. Requests for excused absence related to pregnancy should be directed to the instructor. Other absences may be excused at the discretion of the instructor with prior notification and proper documentation. In cases where prior notification is not feasible (e.g., accident or emergency) the student must provide notification by the end of the second working day after the absence, including an explanation of why notice could not be sent prior to the class. Accommodations sought for absences due to the observance of a religious holiday can be sought either prior or after the absence, but not later than two working days after the absence.

**Americans with Disabilities Act**
The statement below is copied from [http://registrar.tamu.edu/registrar/media/curricular-services/curricular%20approvals/course%20approvals/coursesubmissionchecklist.pdf](http://registrar.tamu.edu/registrar/media/curricular-services/curricular%20approvals/course%20approvals/coursesubmissionchecklist.pdf)

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact Disability Services, currently located in the Disability Services building at the Student Services at White Creek complex on west campus or call 979-845-1637. For additional information visit [http://disability.tamu.edu/](http://disability.tamu.edu/)

**Academic Integrity Statement and Policy**
### Schedule of Topics

<table>
<thead>
<tr>
<th>Week</th>
<th>Reading Chapter Due today?</th>
<th>Quiz?</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>No</td>
<td>Introduction to Scientific Thinking</td>
</tr>
<tr>
<td>2</td>
<td>1</td>
<td>Yes</td>
<td>Reasoning, Theory, and Conceptual Frameworks</td>
</tr>
<tr>
<td>3</td>
<td>2</td>
<td>Yes</td>
<td>Research Ethics</td>
</tr>
<tr>
<td>4</td>
<td>3</td>
<td>Yes</td>
<td>Literature Review: Finding and Integrating knowledge</td>
</tr>
<tr>
<td>5</td>
<td>4</td>
<td>Yes</td>
<td>Introduction to Quality Management and Monitoring of Quality in the Experience Industries</td>
</tr>
<tr>
<td>6</td>
<td>5</td>
<td>Yes</td>
<td>Measuring Constructs, Facts, Opinions, and Behaviors</td>
</tr>
<tr>
<td>7</td>
<td>--</td>
<td>No</td>
<td>Exam 1</td>
</tr>
<tr>
<td>8</td>
<td>6</td>
<td>Yes</td>
<td>Sampling from Populations</td>
</tr>
<tr>
<td>9</td>
<td>7</td>
<td>Yes</td>
<td>Analyzing Trends: Introduction to Time Series Analysis</td>
</tr>
<tr>
<td>10</td>
<td>8</td>
<td>Yes</td>
<td>Introduction to Methods of Survey and Correllational Research</td>
</tr>
<tr>
<td>11</td>
<td>9</td>
<td>Yes</td>
<td>Introduction to Quasi-Experimental Designs</td>
</tr>
<tr>
<td>12</td>
<td>10</td>
<td>Yes</td>
<td>Introduction to Single factor Experimental Designs</td>
</tr>
<tr>
<td>13</td>
<td>12</td>
<td>Yes</td>
<td>Introduction to Factorial and Fractional Factorial Designs</td>
</tr>
<tr>
<td>14</td>
<td>15</td>
<td>Yes</td>
<td>Introduction to Naturalistic Inquiry and Qualitative Research</td>
</tr>
<tr>
<td>15</td>
<td>--</td>
<td>No</td>
<td>Exam 2</td>
</tr>
</tbody>
</table>

**NOTES:**
- The schedule for topics, assignments, and presentations is *tentative and may change*. However, unless an announcement is made otherwise, the dates indicated in this schedule will stand.
- The “Before Class Assignments” are described in our Class Projects Notebook Template. The Template is available on our eCampus website.
Course Change Request

New Course Proposal

Date Submitted: 08/16/19 2:52 pm

Viewing: WFSC 631: Ecological Applications in R

Last edit: 08/16/19 2:52 pm

Changes proposed by: lhutchins

Contact(s)

In Workflow

1. WFSC Department Head
2. Curricular Services Review
3. AG Committee Preparer GR
4. AG Committee Chair GR
5. AG College Dean GR
6. GC Preparer
7. GC Chair
8. Faculty Senate Preparer
9. Faculty Senate
10. Provost II
11. President
12. Curricular Services
13. Banner

Approval Path

1. 07/30/19 4:05 pm
   David Caldwell (caldwell): Approved for WFSC Department Head
2. 08/06/19 2:16 pm
   Terra Bissett (t.bissett): Rollback to Initiator
3. 08/06/19 3:09 pm
   David Caldwell (caldwell): Approved for WFSC Department Head
4. 08/07/19 2:34 pm
   Terra Bissett (t.bissett): Approved for Curricular Services Review
5. 08/12/19 3:03 pm
   Jamie Norgaard (jnorgaard): Rollback to Initiator
6. 08/16/19 3:02 pm
   David Caldwell (caldwell): Approved for WFSC Department Head
7. 08/16/19 3:49 pm
   Terra Bissett (t.bissett): Approved for Curricular Services Review
8. 09/11/19 2:55 pm
   Jamie Norgaard (jnorgaard): Approved for AG Committee Preparer GR
Course prefix: WFSC  
Course number: 631  
Department: Wildlife & Fisheries Sciences  
College/School: Agriculture & Life Sciences  
Academic Level: Graduate  
Effective term: Fall 2020  
Complete Course Title: Ecological Applications in R  
Abbreviated Course Title: ECOLOGICAL APPLICATIONS IN R

Catalog course description: Introduction to R and diversity of statistical packages available; data summary and manipulation; univariate and multivariate statistics; populations and community ecology; time-series and spatial analysis.

Prerequisites and Restrictions: 
Should catalog prerequisites / concurrent enrollment be enforced? No

Crosslistings: No  
Stacked: No

Semester: 3  
Contact Hour(s) (per week): 3  
Lecture: 3  
Lab: 0  
Other: 0  
Total: 3

Repeatable for credit? No  
CIP/Fund Code: 1101010002  
Default Grade Mode: Letter Grade (G)  
Method of instruction: Lecture  
Will this course be taught at another branch? No  
Will sections of this course be taught as non-traditional? (i.e., parts of term, distance... No
Will this course be taught as a distance education course?  No

Is 100% of this course going to be taught in Texas?  Yes

Will classroom space be needed for this course?  Yes

This will be a required course or an elective course for the following programs:

Required (select program):  

Elective (select program):

<table>
<thead>
<tr>
<th>Program(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(MS-WFSC) Master of Science in Wildlife and Fisheries Sciences</td>
</tr>
<tr>
<td>(PHD-WFSC) Doctor of Philosophy in Wildlife and Fisheries Sciences</td>
</tr>
<tr>
<td>(MNR-NRDV) Master of Natural Resources Development in Natural Resources Development</td>
</tr>
<tr>
<td>(MWS-WISC) Master of Wildlife Science in Wildlife Science</td>
</tr>
</tbody>
</table>

**Course Syllabus**

Syllabus:  Upload syllabus

Upload syllabus:  Ecological Applications in R Syllabus SPRING 2020.doc

Letters of support or other documentation:  Yes

Upload files:  STAT Memo WFSC 631.pdf

Additional information:

Reviewer Comments:

- Terra Bissett (t.bissett) (08/06/19 2:16 pm): Rollback: Complete section on form to indicate if the course will be a required or elective course; syllabus: if listing all University Excused Absences, please include all ten.
- Terra Bissett (t.bissett) (08/07/19 2:33 pm): Updates received.
- Jamie Norgaard (jnorgaard) (08/12/19 3:03 pm): Rollback: Please attach letter of support from Statistics Department.
Course title and number: WFSC 631 - Ecological Applications in R
Term: Spring 2020
Meeting times and location: TR 12:45 – 2:00 p.m.

Course Description and Prerequisites

Increasing availability and complexity of databases and analytical approaches in fields such as applied biodiversity conservation and ecology and evolutionary biology necessitate tools that are useful for data mining, summarizing, and analyzing. The R Statistical Environment provides the tools necessary for addressing these issues in aquatic and terrestrial ecosystem sciences. The foci of this course will be introducing students to R and the diversity of statistical packages available, analyzing datasets from peer-reviewed articles, and applying analyses to student data. Statistical packages introduced in this course include data summary and manipulation, univariate and multivariate statistics, population and community ecology, and time-series and spatial analyses.

Learning Outcomes

The goal of this course is to introduce students to R and provide the necessary basics for independent development of advanced expertise. By the end of this course, students will be able to: (1) search R for relevant statistical packages, (2) understand the basics of coding, troubleshooting, and searching for “help” resources, (3) pair analytical methods with peer-reviewed presentation of results, and (4) apply the R Statistical Environment to their own datasets.

Instructor Information

Name: Josh Perkin
Telephone number: 979 458 1814
Email address: jperkin@tamu.edu
Office hours: TBD or by appointment
Office location: Wildlife, Fisheries, and Ecological Science Building room 222

Textbook and/or Resource Material

Helpful, but not required, texts:

Attendance

You are expected to attend and to participate in all classes. Each missed class will be assessed as a penalty of 1%. Contact the instructor to be excused for an absence due to illness, emergency or another approved event.

Rules concerning excused absences may be found at http://student-rules.tamu.edu/rule07. In particular, except for absences due to religious obligations, the student must notify his or her instructor in writing (acknowledged e-mail message is acceptable) prior to the date of absence if such notification is feasible.

Grading Policies
Grading will be based on two criteria: participation in weekly paper discussions (25%), weekly coding exercises (50%) and peer-review of student presentations based on an instructor-provided rubric (25%).

**Grading Scale**

A = 90-100; B = 80-89; C = 70-79; D = 60-69; F = <60

**Course Topics, Calendar of Activities, Major Assignment Dates**

<table>
<thead>
<tr>
<th>Week</th>
<th>Topic</th>
<th>Required Reading</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Overview / Introduction to R</td>
<td>NONE</td>
</tr>
<tr>
<td>2</td>
<td>Ecological Concepts &amp; Applications / R Packages</td>
<td>Reiner et al. (2017)</td>
</tr>
<tr>
<td>3</td>
<td>Effective Data Management / Managing Data in R</td>
<td>Borer et al. (2009)</td>
</tr>
<tr>
<td>4</td>
<td>Data Summarization and Exploration</td>
<td>Wickham and Grolemund (2017)</td>
</tr>
<tr>
<td>5</td>
<td>Population Life History I / 'rangeMapper'</td>
<td>Valcu et al. (2012)</td>
</tr>
<tr>
<td>6</td>
<td>Population Life History II / 'FishLife'</td>
<td>Thorson et al. (2017)</td>
</tr>
<tr>
<td>7</td>
<td>Community Ecology I / 'vegan'</td>
<td>Romme et al. (2016)</td>
</tr>
<tr>
<td>8</td>
<td>Community Ecology II / 'vegan'</td>
<td>Foley et al. (2017)</td>
</tr>
<tr>
<td>9</td>
<td>Spring Break</td>
<td>NONE</td>
</tr>
<tr>
<td>10</td>
<td>The new rarefaction / 'rareNMtests'</td>
<td>Cayuela et al. (2015)</td>
</tr>
<tr>
<td>11</td>
<td>Decomposing beta-diversity / 'betapart'</td>
<td>Baselga (2010)</td>
</tr>
<tr>
<td>12</td>
<td>Movement &amp; Time Series I / 'move'</td>
<td>Peters et al. (2017)</td>
</tr>
<tr>
<td>13</td>
<td>Movement &amp; Time Series II / 'fishmove'</td>
<td>Radinger and Wolter (2014)</td>
</tr>
<tr>
<td>14</td>
<td>Student presentations</td>
<td>TBD</td>
</tr>
<tr>
<td>15</td>
<td>Student presentations</td>
<td>TBD</td>
</tr>
</tbody>
</table>

**Other Pertinent Course Information**

Readings from past semesters:


**Academic Integrity**
Misconduct in research or scholarship includes fabrication, falsification, or plagiarism in proposing, performing, reviewing, or reporting research. It does not include honest error or honest differences in interpretations or judgments of data. It is very important to read other people’s work and to use their ideas in developing theses, professional papers, or otherwise completing academic requirements. This is called scholarship and is highly rewarded because it builds a cumulative body of knowledge. When other scholars share their ideas, they expect that others will give them credit when making use of their ideas. It is critically important for students to understand the rules for properly crediting other people’s ideas when writing a thesis or professional paper or otherwise completing academic requirements.

If you use someone else’s idea without using his or her specific words, this is called paraphrasing. When you paraphrase, you are expected to indicate the source of the idea (the author and publication date, but not a page number). This allows a reader to find the source of the ideas, verify that you have accurately represented them, and obtain additional information about those ideas if necessary. If you use someone else’s exact words, this is called quoting. When you quote, you are expected to enclose the words in quotation marks, and indicate the source of the quote (the author, publication date, and page number). Plagiarism also applies to information found on the web; it is equally important to cite a web source and the rules above pertain. Consequently, if there are not quotation marks around the text and no source is cited, instructors will assume that you intend for them to conclude that any ideas, especially the specific words, that you presented in your work are your own. Thus, if the idea or the exact words are taken from another source and you do not indicate the source of the idea, you are representing another person’s ideas as if they were your own. This is called plagiarism and is a very serious offense.

Texas A&M University students are responsible for authenticating all work submitted to an instructor. If asked, students must be able to produce proof that the item submitted is indeed the work of that student. Students must keep appropriate records at all times. The inability to authenticate one’s work, should the instructor request it, is sufficient grounds to initiate an academic dishonesty case. For additional information please visit: http://aggiehonor.tamu.edu.

“An Aggie does not lie, cheat, or steal, or tolerate those who do.”

Upon accepting admission to Texas A&M University, a student immediately assumes a commitment to uphold the Honor Code, to accept responsibility for learning, and to follow the philosophy and rules of the Honor System. Students will be required to state their commitment on examinations, research papers, and other academic work. Ignorance of the rules does not exclude any member of the TAMU community from the requirements or the processes of the Honor System.

Student Resources
A variety of student resources focused on health and safety are available to you should you need them https://wfsc.tamu.edu/additional-info/student-support-resources.

Americans with Disabilities Act (ADA) Policy Statement
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact Disability Services, currently located in the Disability Services building at the Student Services at White Creek complex on west campus or call 979-845-1637. For additional information, visit http://disability.tamu.edu.

Disruptive Behavior
If a student's behavior in class is sufficiently disruptive to warrant immediate action, the instructor is entitled to remove a student on an interim basis, pending an informal hearing with the Head of the Department offering the course. This hearing must take place within three working days of the student's removal. This rule and supporting information may be found at http://student-rules.tamu.edu/rule21.
Copyright
Instructor reserves copyright to all materials used in this course. This means all materials generated for this class, which includes but is not limited to syllabi, quizzes, exams, lab problems, in-class materials, review sheets, and additional problem sets. Because these materials are copyrighted, you do not have the right to copy any material, unless expressly granted written permission.

Defacement of University Property
"It is unlawful for any person to damage or deface any of the buildings, statues, monuments, trees, shrubs, grasses, or flowers on the grounds of any state institutions of higher education (Texas Education Code Section 51.204)". The words damage or deface refer specifically to any and all actions, whether direct or indirect, that either diminish the value or mar the appearance of the physical environment.

Title IX Statement on Limits to Confidentiality
Texas A&M University and the College of Agriculture and Life Sciences are committed to fostering a learning environment that is safe and productive for all. University policies and federal and state laws provide guidance for achieving such an environment. Although class materials are generally considered confidential pursuant to student record policies and laws, University employees — including instructors — cannot maintain confidentiality when it conflicts with their responsibility to report certain issues that jeopardize the health and safety of our community. As the instructor, I must report (per Texas A&M System Regulation 08.01.01) the following information to other University offices if you share it with me, even if you do not want the disclosed information to be shared:

Allegations of sexual harassment, sexual assault, dating violence, stalking, or discrimination when they involve TAMU students, faculty, or staff, or third parties visiting campus. These reports may trigger contact from a campus official who will want to talk with you about the incident that you have shared. In many cases, it will be your decision whether or not you wish to speak with that individual. If you would like to talk about these events in a more confidential setting, you are encouraged to make an appointment with the Student Counseling Service (https://scs.tamu.edu). Students and faculty can report non-emergency behavior that causes them to be concerned at http://tellsomebody.tamu.edu.
MEMORANDUM

TO: Delbert M. Gatlin III  
    Professor and Associate Head for Research and Graduate Programs  
    Department of Wildlife and Fisheries Sciences

FROM: Michael Longnecker  
    Associate Department Head  
    Department of Statistics

SUBJECT: WFSC 631: Ecological Applications in R

The Department of Statistics does not object to the Department of Wildlife and Fisheries Sciences offering the course WFSC 631: Ecological Applications in R. This course does not overlap with any of our graduate service courses.