Course Change Request

Date Submitted: 02/09/18 11:29 am

Viewing: MARA 650 : Supply Chain Management

Last edit: 02/13/18 9:18 am

Changes proposed by: tiaverne

Catalog Pages referencing this course

MARA - Maritime Administration

Programs referencing this course

BS/MML-MARA/MAAL-GAD: Maritime Administration - 5-year Bachelor of Science/Master of Maritime Administration and Logistics

BS/MML-MARR/MAAL-GAD: Marine Engineering Technology- 5-year Bachelor of Science/Master of Maritime Admin & Logistics

Faculty Senate Number

Contact(s)

<table>
<thead>
<tr>
<th>Name</th>
<th>E-mail</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joan Mileski</td>
<td><a href="mailto:mileskij@tamug.edu">mileskij@tamug.edu</a></td>
<td>4097404978</td>
</tr>
</tbody>
</table>

Rationale for Course

Edit

Other

Explain other rationale
to support online program

Course prefix   MARA
Course number  650
Department Maritime Administration
College/School Galveston Campus
Academic Level Graduate
Academic Level (alternate)
Effective term 2018-2019 Galveston

Complete Course Title
Supply Chain Management

Abbreviated Course Title
SUPPLY CHAIN MANAGEMENT

Catalog course description

Contemporary distribution logistics and integrated supply chain management; emphasis on customer service, transportation modes, inventory policies, warehousing, order processing and optimizing the logistics gross margin.

Prerequisites and Restrictions

Approval of instructor, graduate status or special approval.

Concurrent Enrollment  No
Should catalog prerequisites / concurrent enrollment be enforced? No

Crosslistings  No

In Workflow

1. MARA Department Head
2. Curricular Services Review
3. GV Committee Preparer GR
4. GV Committee Chair GR
5. GV College Dean GR
6. GC Preparer
7. GC Chair
8. Faculty Senate Preparer
9. Faculty Senate
10. Provost II
11. President
12. Curricular Services
13. Banner

Approval Path

1. 02/11/18 8:17 pm
   Joan Mileski (mileskij): Approved for MARA Department Head

2. 02/13/18 9:18 am
   Sandra Williams (sandra-williams): Approved for Curricular Services Review

3. 02/13/18 10:04 am
   Nicole Kinslow (wilkinsn): Approved for GV Committee Preparer GR

4. 02/13/18 10:09 am
   Antonietta Quigg (quigg): Approved for GV Committee Chair GR

5. 02/13/18 10:11 am
   Antonietta Quigg (quigg): Approved for GV College Dean GR

6. 02/16/18 12:54 pm
   Meagan Kelly (meagankelly): Approved for GC Preparer

7. 03/01/18 3:17 pm
   LaRheta Johnson (Lrjohnson): Approved for GC Chair

https://nextcatalog.tamu.edu/courseleaf/approve/
Stacked | No | Stacked with | No
--- | --- | --- | ---
Semester | 3 | Contact Hour(s) (per week): | Lecture: 3 | Lab: 0 | Other: 0 | Total 3
Credit Hour(s) |  |  |  |
Repeatable for credit? | No |  |  |
Three-peat? | No |  |  |
GIP/Fund Code | 5202030016 |  |  |
Default Grade Mode | Letter Grade(G) |  |  |
Alternate Grade Modes | Satisfactory/Unsatisfactory |  |  |
Method of instruction | Lecture |  |  |
Will sections of this course be taught as non-traditional? (i.e., parts of term, distance education) | Yes |  |  |

Learning Outcomes

Meets traditional face-to-face learning outcomes.

Describe how learning outcomes are met or provide justification why they are not met. Both syllabi are identical

Hours

Meets traditional face-to-face hours.

Describe how hours are met or provide justification why they are not met. 135 hours of assignments and interactions meet the 3 hour credit

Will this course be taught as a distance education course? | Yes No

I verify that I have reviewed the FAQ for Export Control Basics for Distance Education. | Yes No

Is 100% of this course going to be taught in Texas? | Yes

Will classroom space be needed for this course? | No

This will be a required course or an elective course for the following programs:

<table>
<thead>
<tr>
<th>Program(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(MML-MAAL) Master of Maritime Administration and Logistics in Maritime Administration and Logistics</td>
</tr>
</tbody>
</table>

Course Syllabus

Syllabus: Upload syllabus

Upload syllabus
Letters of support or other documentation

Additional information

Reviewer Comments
Joan Mileski [mileski] (02/06/18 10:18 am): Rollback: error
Sandra Williams [sandra-williams] (02/06/18 11:36 am): Rollback: You need to attach a syllabus and a non-traditional syllabus (if applicable).

Reported to state?
No

Key: 9720
Texas A&M University at Galveston  
Course Syllabus, Fall 2017  
MARA 650 – Operations Management  
Department of Maritime Administration

INSTRUCTOR
Amir Gharehgozli, Ph.D.

MEETING TIME AND PLACE
Wednesdays, 5:30 pm – 7:30 pm, CLB 212

INSTRUCTOR INFORMATION
E-mail: Gharehgozli@TAMUG.edu  
Office Location: CLB 228  
Office Hours: Wednesdays (all day) or By appointment (almost every day)  
Web information: Handouts and supplementary materials are available on eCampus.  
Contact students: The instructor will use eCampus as the primary means of contacting you. Please check the announcements frequently.

TEXTBOOK
Students can benefit from a variety of textbooks and resources. The following textbooks are some useful examples. Our focus is on the first book. But, all books cover almost all essential topics that are discussed in this course.

Main Course Text  
Sunil Chopra, Peter Meindl, Supply Chain Management: Strategy, Planning, and Operation  

Other Materials  
Required readings for each session will be provided online on eCampus.

COURSE DESCRIPTION
Supply chain management has emerged as one of the major areas for companies to gain a competitive edge. Managing supply chains is a complex and challenging task, given the current business trends of expanding product variety, short product life cycles, increasing outsourcing, globalization of business, and continuous advances in information technology. What is more, supply chain management, as a natural successor to operations management, is a fundamental driver not only to further improving operations but also to strengthening the competitive position of a company. The enormous progress in information technology, including the Internet, has contributed to both the increasing needs and opportunities for improved supply chain management. Companies moving into new markets or new technologies must have their supply chains prepared for the new business challenges and opportunities.

The goal of this course is to familiarize students with the discipline of supply chain management, which enables firms to better coordinate inbound and outbound information and material flows, and perform customer service activities relevant to logistics, operations, and marketing processes that occur along a supply chain.
COURSE OBJECTIVES

The course will introduce you to concepts and techniques related to the design, planning and control and improvement of supply chains and supply chain operations. More specifically, the course attempts to

- make you conversant in the language of supply chain management and expand your confidence in these area,
- allow you to see the role of supply chain management in the overall strategy and performance of the firm by providing a conceptual, strategic view of supply chain design and operations,
- analyze the underlying issues and trade-offs between the sourcing of raw materials, the manufacturing, storage, and transportation of products and the services required to fulfill customer expectations and the metrics of the firm,
- Provide you with quantitative and qualitative tools to identify, analyze and manage supply chain operations and issues.

At the end of the course, you should have gained an improved understanding of

- how supply chain strategy can be aligned with business strategy,
- the dynamic challenges in supply chain management,
- the competitive potential of superior supply chain management,

and acquired the skills to

- analyze supply chains and supply chain operations to identify problems and improvement opportunities,
- recommend and initiate supply chain improvement actions and projects.

CLASS PARTICPATION

The classroom is a laboratory in which you can test your ability to present your analysis, recommendations, and implementation plans. Active participation in all class discussions is essential to derive the full benefit of this course.

CLASS ATTENDANCE

Class attendance is not mandatory. However, you are encouraged to attend all sessions, especially the ones focused on quantitative methods. If you need to miss a class, please notify the instructor in advance, with the reason for your absence.

NOTE: To help us and your fellow-students to learn your name quickly, please put a name card placed in front of you on your desk and sit in the same seat every class. Also, to help us create a stimulating class environment, use the front seats first as much as possible.

PREREQUISITS

Refer to the University Catalog.

HOWDY/eCampus
HOWDY/ELEARNING is TAMUG’s primary Learning Management Software and used for communications, course material and lessons. Check the site daily. Make use of the online environment and its collaborative features (discussion/bulletin board, course email, etc.) to work with your classmates virtually. Check the course website and your campus email address daily.

Course Management Preparation:

- Make sure you are able to navigate eCampus/Howdy. If you are not already familiar with eCampus, TAMU ITS has an eCampus orientation for Students course at [http://itsinfo.tamu.edu/elearning-orientation/](http://itsinfo.tamu.edu/elearning-orientation/).
- File types: [http://webaccess.tamu.edu/resources/fileTypes.html](http://webaccess.tamu.edu/resources/fileTypes.html)
- Most compatible browser: Mozilla Firefox S.x.
- Ensure you have the TAMUG Virtual Private Network (VPN) software installed if you are using an offsite computer, which is available at [http://www.tamug.edu/computing/vpn/](http://www.tamug.edu/computing/vpn/).
- Should you experience a technical computer problem, contact the Computer and Information Services (CIS) Helpdesk:
  - CLB (Building 3007), Suite 115
  - Helpdesk: x4480 (409-740-4480), Email: helpdesk@tamug.edu
  - Web: [http://www.tamug.edu/computing/](http://www.tamug.edu/computing/)

COURSE ASSESSMENTS

Homework Assignment (4@100)

- Homework and/or assignments will be as instructed.
- Homework assignments will be turned in through email to gharchga@tamug.edu.
- Assignments should be delivered in a single pdf report. All supporting materials should be added to the report as appendix in the same pdf report.
- For each assignment, you will have at least 2 weeks to hand in your reports.
- Assignments and presentations have to be done in small teams of 2-3 members. Be smart with selecting your team you cannot change it.
- Deadlines are strict. A delay of 24 hours will deduct 10 points. A delay of more than 24 hours will deduct 50 points (basically you would rather drop the course).
- One of the assignments is a presentation of about 15 minutes.
  - You have to give a presentation on November 29th.
  - The title of the presentation is “Maritime Supply Chain Management.” The task is to select one of the topics learnt in this course (Forecasting, Inventory Management, Supply Chain Strategies, etc.) and find a relevant case in the maritime industry and write about it. Numbers, figures, tables, and comprehensive discussions are required.
  - You need to prepare a report of 5-10 pages, single line, Font 11, Times New Roman.
  - The reports have to be sent to me at least one week in advance.
  - Your presentation has to be sent to me one day in advance.

Midterm Examination (1@100):
- Midterm exam will be given at 18:00am on October 25th.

Final Examination (1@ 100):

- Final exam will be given at 18:00am on December 6th.

**GRADING**

Final grade will be based on the actual credit for each subject, and will not be curved.

<table>
<thead>
<tr>
<th></th>
<th>4</th>
<th>100</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assignments</td>
<td>4</td>
<td>100</td>
</tr>
<tr>
<td>Midterm</td>
<td>1</td>
<td>100</td>
</tr>
<tr>
<td>Final</td>
<td>1</td>
<td>100</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
<td>300</td>
</tr>
</tbody>
</table>

A: >=270; B: 240~269; C: 210~239; F: Below 210.

**Statement on Course Evaluation**

The PICA (Personalized Instructor/Course Appraisal) is an online evaluation for Texas A&M. We highly encourage you to complete an evaluation for each course on your schedule. Student input is critical component used to improve curriculum and teaching. Each faculty member values you input to improve his/her methodology. Your comments can also significantly impact the mix and membership of faculty. The PICA website is available at [http://pica.tamu.edu](http://pica.tamu.edu), your howdy portal or by scanning the smart tag published around the campus.
Course outline

The following course outline specifies the topics that will be discussed each week. The required preparation for each class, including readings, cases and other assignments will be posted later. Please consult the outline carefully. The outline is due to changes.

<table>
<thead>
<tr>
<th>Session</th>
<th>Date</th>
<th>Production, Operations and Logistics Management</th>
<th>Book Chapters</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>30-Aug</td>
<td>Course introduction</td>
<td>Chapters 1, 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Cancelled due to Hurricane Harvey)</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>6-Sep</td>
<td>Principles of supply chain management</td>
<td>Chapters 1, 2</td>
</tr>
<tr>
<td>3</td>
<td>13-Sep</td>
<td>Supply Chain Drivers and Metrics</td>
<td>Chapters 3, 10</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Form the groups for the project</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>20-Sep</td>
<td>Demand Forecasting I</td>
<td>Chapter 7</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Homework #1 is available</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>27-Sep</td>
<td>Demand Forecasting II</td>
<td>Chapter 7</td>
</tr>
<tr>
<td>6</td>
<td>4-Oct</td>
<td>Managing Economies of Scale in a Supply Chain</td>
<td>Chapter 11</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Cycle Inventory</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Homework #1 is due</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Homework #2 is available</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>11-Oct</td>
<td>Managing Economies of Scale in a Supply Chain</td>
<td>Chapter 12</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Safety Inventory</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>18-Oct</td>
<td>Determining the optimal level of product availability</td>
<td>Chapter 13</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Homework #2 is due</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>25-Oct</td>
<td>Mid term</td>
<td>Chapter 8</td>
</tr>
<tr>
<td>10</td>
<td>1-Nov</td>
<td>Aggregate Planning in a Supply Chain</td>
<td>Chapter 8</td>
</tr>
<tr>
<td>11</td>
<td>8-Nov</td>
<td>Sales and Operations Planning: Planning Supply and Demand in a Supply Chain</td>
<td>Chapter 9</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Select a topic for your project</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Homework #3 is due</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>15-Nov</td>
<td>Distribution and Transportation in a supply chain</td>
<td>Chapters 4, 5, 14</td>
</tr>
<tr>
<td>13</td>
<td>22-Nov</td>
<td>Designing Global Supply Chain Networks</td>
<td>Chapter 6</td>
</tr>
<tr>
<td>14</td>
<td>29-Nov</td>
<td>Presentations</td>
<td>Chapter 6</td>
</tr>
<tr>
<td>15</td>
<td>6-Dec</td>
<td>Final exam</td>
<td>Chapter 6</td>
</tr>
</tbody>
</table>
CLASS POLICIES

AMERICANS WITH DISABILITIES ACT (ADA) POLICY STATEMENT

The Americans with Disabilities Act (ADA) is a federal non-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this law requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact the Counseling Office, Seibal Student Center, or call (409)740 4687.

ACADEMIC INTEGRITY STATEMENT AND POLICY

"An Aggie does not lie, cheat, or steal or tolerate those who do."

Upon accepting admission to Texas A & M University at Galveston, a student immediately assumes a commitment to uphold the Honor Code, to accept responsibility for learning, and to follow the philosophy and rules of the Honor System. Students will be required to state their commitment on examinations, research papers, and other academic work. Ignorance of the rules does not exclude any member of the TAMUG community from the requirements or the processes of the TAMUG Honor System.

For any question consult to the Honor Council Rules and Procedures on the web:

http://www.tamug.edu/HonorSystem

Please ensure that you print the following on assignment and examinations:

"On my honor, as an Aggie, I have neither given nor received unauthorized aid on this academic work."

Signature of the student

Statement on the Family Educational Rights and Privacy Act (FERPA)

FERPA is a federal law designed to protect the privacy of educational records by limiting access to these records, to establish the right of students to inspect and review their educational records and to provide guidelines for the correction of inaccurate and misleading data through informal and formal hearings. To obtain a listing of directory information or to place a hold on any or all of this information, please consult the Admissions & Records Office.

Items that can never be identified as public information are a student's social security number or institutional identification number, citizenship, gender, grades, GPA, or class schedule. All efforts will be made in this class to protect your privacy and to ensure confidential treatment of information associated with or generated by your participation in the class.

Negotiation

Any and all of the above except academic integrity is negotiable as a class with the instructor
ADDITIONAL COMMENTS REGARDING THE SIGNIFICANCE OF THE COURSE IN
TERMS OF HISTORY, MOMENT, MOVEMENT, TRENDS, TIMELINES, BODY OF BASIC
KNOWLEDGE, ETC.

None

The content of this outline and the attached schedule are subject to change at the discretion of the
professor.

Instructor’s Signature

Date
Supply Chain Management

Texas A&M University at Galveston
Course Syllabus, Summer 2017
MARA 650- Supply Chain Management
Department of Maritime Administration

INSTRUCTOR

Amir Gharehgozli, Ph.D.

MEETING TIME AND PLACE

Online

INSTRUCTOR INFORMATION

E-mail: GharehG@TAMUG.edu
Office Phone 409-740-4854
Office Location: CLB 228
Office Hours Tuesdays and Thursdays, 1:30 pm – 5:00 pm
Web information Handouts and supplementary materials are available on eCampus.
Contact students The instructor will use eCampus as the primary means of contacting you.
Please check the announcements frequently.

TEXTBOOK

Students can benefit from a variety of textbooks and resources. The following textbooks are some useful examples. Our focus is on the first book. But, all books cover almost all essential topics that are discussed in this course. Extra materials will be provided for every session.

- Course Text: Sunil Chopra, Peter Meindl, Supply Chain Management: Strategy, Planning, and Operation
- Course Text: Swink, Melynk, Cooper and Hartley, Managing Operations Across Supply Chain,
- Other Materials: Required readings for each session will be provided online on eCampus.

COURSE DESCRIPTION

Supply chain management has emerged as one of the major areas for companies to gain a competitive edge. Managing supply chains is a complex and challenging task, given the current business trends of expanding product variety, short product life cycles, increasing outsourcing, globalization of business, and continuous advances in information technology. What is more, supply chain management, as a natural successor to operations management, is a fundamental driver not only to further improving operations but also to strengthening the competitive position of a company. The enormous progress in information technology, including the Internet, has contributed to both the increasing needs and opportunities for improved supply chain management. Companies moving into new markets or new technologies must have their supply chains prepared for the new business challenges and opportunities.
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- the competitive potential of superior supply chain management,

and acquired the skills to

- analyze supply chains and supply chain operations to identify problems and improvement opportunities,
- recommend and initiate supply chain improvement actions and projects.

**WHY TAKE THIS COURSE?**

Maritime has been playing a critical role in the global competition, and supply chain management brings the competition to a new paradigm.

**TEACHING STRATEGIES (FOR AN ONLINE COURSE)**

My philosophy for the learning environment is the role of the professor as director of learning among equals. I try to instill in students that they must be their own teachers gathering and discarding the appropriate skill sets for lifelong learning, success, and service to society. Therefore, Teaching/Learning Activities can be summarized as follows:

- Instructor
  - Instruct students on which resources to use in order to learn a topic.
  - Provide insights through PowerPoints/discussion board explanations/videos for specific and difficult to grasp topics.
• Meet with students with appointments to review questions.
• Review and grade and projects returning detailed comments.
• Students
  • Read books and papers assigned in a timely fashion.
  • Do the assignments in a timely fashion.
  • Write critically analyzed paper using concepts and terms learned

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• Make sure you are able to navigate eCampus/Howdy. If you are not already familiar with eCampus, TAMU ITS has an eCampus orientation for Students course at http://itsinfo.tamu.edu/elearning-orientation/
• File types: http://webaccess.tamu.edu/resources/fileTypes.html
• Most compatible browser: Mozilla Firefox 3.x.
• Ensure you have the TAMUG Virtual Private Network (VPN) software installed if you are using an off site computer, which is available at http://www.tamug.edu/computing/vpn/
• Should you experience a technical computer problem, contact the Computer and Information Services (CIS) Helpdesk:
  • CLB (Building 3007), Suite 115
  • Helpdesk: x4480 (409-740-4480), Email: helpdesk@tamug.edu
  • Web: http://www.tamug.edu/computing/

COURSE ASSESSMENTS

Homework Assignment (2@100)

• Homework and/or assignments will be as instructed.
• Homework assignments will be turned in through email to gharchga@tamug.edu
• Assignments should be delivered in a single pdf report. All supporting materials should be added to the report as appendices.
• There will be one assignment in the first 5 weeks and another one in the second 5 weeks. For each assignment, you have 2 weeks to hand in your report.
• Deadlines are strict. A delay of 24 hours will deduct 10 points. A delay of more than 24 hours will deduct 50 points (basically you would rather drop the course).

End of term project (1@100):

• There will be an end of term projects. The topic is “The impact of Gemba Walk on container terminal safety/performance”.

3 | Page
• The report should follow the APA format. More instruction will be posted.
• The end of term project needs to be done in teams of 2-3 people. I will later assign you to a team on eCampus.
• If you need to know more on how to write a report, contact Amy Caton from the writing lab.
• The deadline is one week after the end of the course.
• More information on how to write the report will be provided later.

Discussion board (@100)

• We will use the discussion board to communicate.
• Instructor will regularly ask questions via the discussion board.
• Every student must react to the questions posted.
• Answers will be evaluated out of 100.
• The average of all grades will be counted towards your final grade.

GRADING

Final grade will be based on the actual credit for each subject, and will not be curved.

<table>
<thead>
<tr>
<th>Component</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assignments</td>
<td>2</td>
</tr>
<tr>
<td>End of term projects</td>
<td>1</td>
</tr>
<tr>
<td>Discussion board</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>300</strong></td>
</tr>
</tbody>
</table>

A: >=270; B: 240-269; C: Below 239; F: Below 200.

Statement on Course Evaluation

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<thead>
<tr>
<th>Session</th>
<th>Date</th>
<th>Content</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wk 1</td>
<td>31-May</td>
<td>Principles of supply chain management</td>
</tr>
<tr>
<td>Wk 2</td>
<td>7-Jun</td>
<td>Supply Chain Strategies</td>
</tr>
<tr>
<td>Wk 3</td>
<td>14-Jun</td>
<td>Purchasing and Supply Management</td>
</tr>
<tr>
<td>Wk 4</td>
<td>21-Jun</td>
<td>Bullwhip effect</td>
</tr>
<tr>
<td>Wk 5</td>
<td>28-Jun</td>
<td>Newsvendor boy</td>
</tr>
<tr>
<td>Wk 6</td>
<td>5-Jul</td>
<td>Supply Chain coordination</td>
</tr>
<tr>
<td>Wk 7</td>
<td>12-Jul</td>
<td>Production planning</td>
</tr>
<tr>
<td>Wk 8</td>
<td>10-Jul</td>
<td>Transportation and Distribution Centers</td>
</tr>
<tr>
<td>Wk 9</td>
<td>20-Jul</td>
<td>Pricing and revenue management</td>
</tr>
<tr>
<td>Wk 10</td>
<td>2-Aug</td>
<td>Lean production &amp; Six Sigma Quality</td>
</tr>
<tr>
<td>Wk 11</td>
<td>9-Aug</td>
<td>End of term project due date</td>
</tr>
</tbody>
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CLASS POLICIES

AMERICANS WITH DISABILITIES ACT (ADA) POLICY STATEMENT

The Americans with Disabilities Act (ADA) is a federal non-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this law requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact the Counseling Office, Seibel Student Center, or call (409)740-4587.

ACADEMIC INTEGRITY STATEMENT AND POLICY

"An Aggie does not lie, cheat, or steal or tolerate those who do."

Upon accepting admission to Texas A & M University at Galveston, a student immediately assumes a commitment to uphold the Honor Code, to accept responsibility for learning, and to follow the philosophy and rules of the Honor System. Students will be required to state their commitment on examinations, research papers, and other academic work. Ignorance of the rules does not exclude any member of the TAMUG community from the requirements or the processes of the TAMUG Honor System.

For any question consult to the Honor Council Rules and Procedures on the web:
http://www.tamug.edu/HonorSystem

Please ensure that you print the following on assignment and examinations:

"On my honor, as an Aggie, I have neither given nor received unauthorized aid on this academic work."

Signature of the student

Statement on the Family Educational Rights and Privacy Act (FERPA)

FERPA is a federal law designed to protect the privacy of educational records by limiting access to these records, to establish the right of students to inspect and review their educational records and to provide guidelines for the correction of inaccurate and misleading data through informal and formal hearings. To obtain a listing of directory information or to place a hold on any or all of this information, please consult the Admissions & Records Office.

Items that can never be identified as public information are a student’s social security number or institutional identification number, citizenship, gender, grades, GPA, or class schedule. All efforts will be made in this class to protect your privacy and to ensure confidential treatment of information associated with or generated by your participation in the class.

Negotiation

Any and all of the above except academic integrity is negotiable as a class with the instructor.
ADDITIONAL COMMENTS REGARDING THE SIGNIFICANCE OF THE COURSE IN TERMS OF HISTORY, MOMENT, MOVEMENT, TRENDS, TIMELINES, BODY OF BASIC KNOWLEDGE, ETC.

None

The content of this outline and the attached schedule are subject to change at the discretion of the professor.

______________________________  __________________________
Instructor's Signature                Date