Policy on Timely Submission of Dissertation Proposal or Preliminary Exam

February 10, 2000

At the Graduate Council meeting on January 13, 2000 the Council approved the policy dealing with students without timely submission of proposal or preliminary exam as stated below.

Each college will establish a threshold number of hours after which most students should normally have completed their preliminary exam and submitted a dissertation proposal. The Office of Graduate Studies will place a registration block on the student in the semester immediately following a completion of the threshold number of hours if the student has not taken the preliminary exam or does not have an approved dissertation proposal.

1. The student will be blocked after the twelfth class day and before the pre-registration period in the semester immediately following the completion of the college-specific threshold number of hours or semesters enrolled as a G8. (Blocks that would occur during the Summer Semester will be placed during the Fall Semester).

2. Only hours that count towards the 100-hour cap should be used in determining the completed hours or semesters enrolled as a G8 towards the threshold.

3. The threshold number of hours or semesters enrolled as a G8 that must be reached for the block to be instituted will be established by a recommendation of each College's GIC and approved by the College GOC dean.

4. The student will be unblocked at the request of the student's Department Head (Graduate Advisor) with the approval of the College GOC Dean.

5. The Office of Graduate Studies will notify the student and the advisory committee chair when the block is made.

Approved by the Graduate Council, January 13, 2000
Approved by the Faculty Senate, March 20, 2000