MEMORANDUM

DATE: September 19, 2011

TO: Dr. Michael Benedik
    Speaker, Faculty Senate

FROM: Dr. David W. Parrott
       Chair, Rules and Regulations Committee

SUBJECT: Re-submission, Rule 7 - Proposed Revisions to the Texas A&M Student Rules

Attached please find proposed revisions to the Texas A&M University Student Rules as approved by the Rules and Regulations Committee. These changes are for the following section:

7
**EXISTING RULE:**
7. Attendance

**Introduction**
The university views class attendance as an individual student responsibility. Students are expected to attend class and to complete all assignments. Instructors are expected to give adequate notice of the dates on which major tests will be given and assignments will be due. This information should be provided on the course syllabus, which should be distributed at the first class meeting. Graduate students are expected to attend all examinations required by departments or advisory committees as scheduled formally.

**RULE WITH PROPOSED CHANGES:**
7. Attendance

**Introduction**
The university views class attendance as an individual student responsibility. Students are expected to attend class and to complete all assignments. Instructors are expected to **give adequate provide** notice of the dates on which major tests **exams** will be given and assignments will be due. This information should be provided on the course syllabus, which should **must be distributed at made available by** the first class meeting **period**. Graduate students are expected to attend all examinations required by departments or advisory committees as scheduled formally.

**JUSTIFICATION FOR PROPOSED CHANGE:**
To update Rule 7 to accommodate on-line and distance courses.

Proposed By:
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