MEMORANDUM

September 29, 2015

TO:    Mark Zoran, PhD
       Chair, Graduate Council

FROM:  Jay Maddock, PhD
       Dean, School of Public Health

RE:     Closure of Austin Off-Campus Distance Education MPH Programs

The School of Public Health is initiating closure of two Austin-site distance education Master of Public Health programs. Attached you will find the following documents as agenda items for the Graduate Council:

- Teach-out plan for discontinuation of the Austin-site MPH in Environmental Health;
- Teach-out plan for discontinuation of the Austin-site MPH in Health Policy and Management.

Please note that this action only closes the Austin off-campus site offerings, and does not eliminate the MPH degrees. Both the MPH in Environmental Health (CIP 51.2202.00) and the MPH in Health Policy and Management (51.2211.00) will continue to be offered at the main campus in College Station and will remain on the school’s program inventory with the Texas Higher Education Coordinating Board.

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<th>Department Head, Environmental &amp; Occupational Health</th>
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<td>Mark Bendon, PhD</td>
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<th>SPH Curriculum Committee Chair</th>
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<th>SPH Senior Associate Dean for Academic Affairs</th>
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<td>Antonio Rene, PhD, MPH</td>
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Attachments

Cc:    Vernon Tesh, PhD
       Antonio A. Rene, PhD, MPH
       Amanda Allen
       Lois Rockwell
Teach-out Plan

Master of Public Health (MPH) degree in Health Policy and Management
Off-campus Distance Education Program in Austin, Texas
School of Public Health
Texas A&M University

Adapted from the Southern Association of Colleges and Schools Commission on Colleges
Substantive Change for Accredited Institutions of the Commission of Colleges.

1. Date of program closure.
After August 2013, the school was no longer admitting students for the Health Policy and
Management MPH program in Austin. The last student is expected to graduate in August 2016.
The program is projected to close January 1, 2017.

2. An explanation of how affected parties (students, faculty, staff) will be informed of the
   impending closure.
The Austin MPH was designed as a lock-step cohort curriculum with the understanding that the
decision to offer successive cohorts would be reevaluated as needed. In Fall 2014, it was
determined that no more educational programs would be offered at the Austin site, and that the
cohort started in Fall 2013 would be the last. Department faculty and staff were informed at that
time.

3. An explanation of how students will be helped to complete their programs of study with
   minimal disruption or additional expense.
According to the degree plan developed for students in the final cohort, all students graduate in
the summer of 2016. No students’ completion will be disrupted by the closure.

4. Signed copies of teach-out agreements with other institutions, if any.
Not Applicable

5. How faculty and staff will be redeployed or helped to find new employment
Since the School of Public Health faculty and staff involved in the Austin site are at the main
campus in College Station and the MPH in Health Policy and Management will continue to be
offered in College Station, the discontinuation of the Austin site will not result in the loss of
faculty nor staff.

6. If closing an institution, arrangement for the storing of student records, disposition of
   final financial resources and other assets
Not Applicable

7. Please provide the following additional information:
a. How many students are currently enrolled in the program? Nine
b. Projected graduation date for the last student(s) in the program? August 2016