MEMORANDUM

DATE: September 21, 2015

TO: Dr. Bob Strawser
Speaker, Faculty Senate

FROM: Dr. David W. Parrott
Chair, Rules and Regulations Committee

SUBJECT: Proposed Revisions to the Texas A&M Student Rules

Attached please find proposed revisions to the Texas A&M University Student Rules as approved by the Rules and Regulations Committee. These changes are for the following rule:

Change in Rule 5
PROPOSAL

See attached rule for proposed changes to present rule.

JUSTIFICATION

These revisions are proposed to better match processes currently used in colleges and departments and to simplify and clarify existing rule language. The proposed changes have been reviewed and approved by the AOC Deans.

PROPOSED BY

Name    Ann L. Kenimer
Phone Number: 845-4016
E-Mail Address: a-kenimer@tamu.edu
Department: Undergraduate Studies
Department Mail Stop: 1248
Date: 11 February 2015

Approved by the Student Rules and Regulations Committee on 9/18/15.
Present Rule 5 with additions in **bold red font** and deletions **struck**

5. Change of Curriculum

(Revised: 1998)

5.1 Students in good academic standing (based on the receiving college's requirements) may initiate a curriculum change during the semester no later than the last day of preregistration. Five workdays after final grades are available, curriculum changes may once again be initiated.

5.1 Undergraduate students who have completed at least one term of full admission and enrollment at Texas A&M University may initiate a curriculum change during the semester no later than the last day of preregistration or deadline set by the receiving college or major, whichever is earliest. Curriculum changes may once again be initiated after final grades have posted. Curriculum changes, if approved, will become effective for the next academic term.

5.2 A student not in good standing may initiate a curriculum change during the semester until the first day of preregistration. Beginning with the first day of preregistration, a curriculum change will not be considered until after the end of the semester. Five days after final grades are available for the semester, curriculum changes may once again be initiated.

5.2 An undergraduate student in their first fall or spring term of full admission and enrollment at Texas A&M University may initiate a curriculum change before the end of the fifth day of regular classes or after mid-term grades have posted but before the last day of preregistration or deadline set by the receiving college or major, whichever is earliest. Curriculum changes may once again be initiated after final grades have posted. An undergraduate student in their first term of full admission and enrollment at Texas A&M University during a summer term may initiate a curriculum change after final grades have posted. Curriculum changes, if approved, will become effective for the next academic term.

5.3 A first semester freshman may initiate a curriculum change through the fifth class day of the semester. After the fifth class day, no curriculum change will be considered until after the end of the semester. Five days after final grades are available for the semester, curriculum changes may once again be initiated.

5.3 Application for curriculum change shall be acted upon by the Dean or designee of the colleges concerned. At the time of the change, the Dean or designee of the college to which the transfer is being made shall determine if the application is being accepted or rejected. If accepted, the Dean or designee shall indicate conditions for acceptance, including terms of probation. The decision of the Dean or designee regarding acceptance or rejection of curriculum change applications is final.

5.4 Application for change of curriculum shall be acted upon by the Dean or designee of the colleges concerned. At the time of the change, the Dean or designee of the college to which the transfer is being made shall determine if the application is being accepted or rejected. If accepted, the Dean or designee shall indicate conditions for acceptance, including terms of probation.

5.4 For graduate and professional students, a curriculum change (i.e., a change from one major department to another) is accomplished via petition approved by the original department, the new department and the Office of Graduate and Professional Studies.

5.5 For graduate students, a change of curriculum (i.e., a change from one major department to another) is accomplished via petition approved by the original department, the new department and the Office of Graduate Studies.