

Program Change Request

Date Submitted: 10/18/18 2:17 pm

Viewing: **MED-EDTC : Master of Education in Educational Technology**

Last approved: 02/20/18 4:59 pm

Last edit: 11/08/18 7:29 pm

Changes proposed by: skallina

Catalog Pages Using this Program [Master of Education in Educational Technology.](#)

In Workflow

1. **EPSY Department Head**
2. **Curricular Services Review**
3. **ED Committee Preparer GR**
4. **ED Committee Chair GR**
5. **ED College Dean GR**
6. **GC Preparer**
7. **GC Chair**
8. **Faculty Senate Preparer**
9. Faculty Senate
10. Provost II
11. President
12. Curricular Services

Contact(s)

Name	E-mail	Phone
Sally Kallina Russell Ramirez	skallina@tamu.edu rramirez@tamu.edu	979-845-1833

Academic level Graduate

Effective Term 2019-2020

Department Educational Psychology

College Education & Human Development

Program type Degree

Degree designation MED - Master of Education

With a major in Educational Technology (EDTC)

Associated Program **Not Applicable**

Catalog Program Title
Master of Education in Educational Technology

CIP and Fund code 13050100

Rationale for Proposal

Updates for catalog to provide consistent information and common language throughout all master's programs administered by the Department of Educational Psychology.

Program hours **36**

Is this program eligible for financial aid? **Yes**

Will program hours change (increase/decrease) due to the proposed curriculum changes? No

Program delivery mode **Distance Education/Internet**

% of Program a student can take off-campus or **100%**

Approval Path

1. 10/12/18 1:54 pm
Shanna Hagan-Burke (shaganburke): Rollback to Initiator
2. 10/12/18 4:20 pm
Shanna Hagan-Burke (shaganburke): Approved for EPSY Department Head
3. 10/15/18 10:10 am
Sandra Williams (sandra-williams): Rollback to Initiator
4. 10/19/18 1:53 pm
Shanna Hagan-Burke (shaganburke): Approved for EPSY Department Head
5. 10/21/18 1:45 pm
Sandra Williams (sandra-williams): Approved for Curricular Services Review
6. 10/22/18 9:27 am
Melanie Robideau (mrobideau): Approved for ED Committee Preparer GR
7. 11/14/18 1:42 pm
Beverly Irby (irbyb): Approved for ED Committee Chair GR
8. 11/14/18 1:43 pm
Beverly Irby (irbyb): Approved for ED College Dean GR
9. 11/27/18 11:23 am
LaRhesa Johnson (lrjohnson): Approved for GC Preparer

through Distance
Education

10. 12/14/18 2:12 pm
LaRhesa Johnson
(lrjohnson): Approved
for GC Chair

Catalog Program Requirements

History

1. Aug 15, 2016 by clmig-jwehrheim
2. Apr 3, 2017 by Angela Allensworth (arankin)
3. Oct 1, 2017 by Angela Allensworth (arankin)
4. Feb 20, 2018 by Angela Allensworth (arankin)

Program Requirements

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Student's Advisory Committee

Upon ~~After receiving~~ admission to graduate studies and **enrollment, enrolling for coursework,** the student will **be appointed a** ~~consult with the head of the department concerning appointment of the chair for~~ of his or her advisory committee. **For the M.Ed. The student's advisory committee for the master's degree will consist of only the chair in Educational Technology. The chair of the chair will function as** ~~advisory committee must be from the sole member the advisory committee. student's department. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student's advisory committee. The~~ **if the chair must be** of a student's advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, **the student is responsible for securing a current** ~~member of the graduate faculty, University Graduate Faculty,~~ from the student's **department, and academic program** ~~and located on a near the~~ Texas A&M University campus. **Other Texas A&M University graduate faculty members located off-campus may serve** ~~campus site, to serve as member or the co-chair (but not chair) of student advisory committees. of the committee.~~

If ~~The Department Head may request in writing to the chair Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of absence or has voluntarily leaves separated from the University near completion of a student's degree, university, be allowed to continue to serve in the student may select another chair, or has the option~~ **role of working through the Department Head to secure permission from the Office chair of Graduate and Professional Studies for the chair to continue in his or her role** ~~a student's advisory committee without a co chair for up to us to one year. The student should be near completion of the degree.~~ Extensions beyond the one year period **may** ~~can~~ be granted **pending with** ~~additional approval from~~ of the Dean.

If ~~the chair of the student's advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period. The duties of the committee chair include responsibility for the proposed degree plan, any professional study or project, and the final examination. A chair's signature on~~ **In addition, the degree plan indicates his or her willingness to accept the responsibility for guiding and directing** ~~committee chair is responsible for counseling the student on academic matters, and, in the entire academic program case of academic deficiency, initiating recommendations to the student and for initiating all academic actions concerning the student. The chair typically provides immediate supervision~~ **Office of the student's research and is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and Professional Studies.**

Degree Plan

The student's **chair, advisory committee,** in consultation with the student, will develop the proposed degree plan. **The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadline imposed by the student's college, and no later than 90 days prior to the date of the final oral examination. This proposed degree plan should be submitted through the online Document Processing Submission System located on the website <https://ogsdpss.tamu.edu>. Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student's academic preparation. examination. This proposed degree plan should be submitted through the online Document Processing Submission System located on the website <https://ogsdpss.tamu.edu>. Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisory committee to correct deficiencies in the student's academic preparation.** No changes can be made to the degree plan once the student's Request for **Final Examination or Request for** Exemption from the Final Examination is approved by the Office of Graduate and Professional Studies.

Credit Requirement

A minimum of 36 semester credit hours of approved courses is required for the Master of Education degree.

Transfer of Credit

A student who has earned 12 hours of graduate credit in residence at Texas A&M University may be authorized to transfer courses in excess of the limits prescribed above upon the advice of the ~~chair advisory committee~~ and ~~program faculty and~~ with the approval of the Office of Graduate ~~and~~ Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater might be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

~~Otherwise, the limitations stated in the preceding section apply.~~ **Otherwise, the limitations stated** ~~Coursework~~ **in the preceding section apply. Coursework for which no formal grades were are given or for in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for for transfer credit.** Courses appearing on the degree plan with grades of D, F or U may not be absolved by transfer work. Credit for thesis research or the equivalent is not transferable. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward a degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

Limitations on the Use of Transfer, Extension and Certain Other Courses

Some departments may have more restrictive requirements for transfer work. If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master's degree under the following **limitations** ~~limitations:~~

The maximum number of credit hours which may be considered for transfer credit is the greater of 12 hours or one-third (1/3) of the total hours of a degree plan. The following restrictions apply:

Graduate and/or upper-level undergraduate courses taken in residence at an accredited U.S. institution, or approved international institution with a final grade of B or greater will be considered for transfer credit if, at the time the courses were completed, the student was in degree-seeking status at Texas A&M University, or the student was in degree-seeking status at the institution at which the courses were taken; and if the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution.

Courses previously used for another degree are not acceptable for degree plan credit.

The maximum number of credit hours taken in post-baccalaureate non-degree (G6) classification at Texas A&M University which may be considered for application to the degree plan is 12.

A zero credit 684 and 685 course is only allowed for non-thesis option master's students. Other courses, including 691 research hours, are not eligible for zero credit.

Any combination of 684, 685 or 690 may not exceed 25 percent of the total credit hour requirement shown on the individual degree plan:

A maximum of 8 hours of 684 (Professional Internship) and/or

A maximum of 8 hours of 685 (Directed Studies), and

Up to 3 hours of 690 (Theory of Research).

A maximum of 2 hours of Seminar (681).

A maximum of 9 hours of advanced undergraduate courses (300- or 400-level).

For graduate courses of three weeks' duration or less, taken at other institutions, up to 1 hour of credit may be obtained for each five-day week of coursework. Each week of coursework must include at least 15 contact hours.

No credit hours of 691 (Research) may be used.

Continuing education courses may not be used for graduate credit.

Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student's advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

~~A The~~ Final Examination is not required for the Master of Education **degree** in Educational Technology.

Additional
Requirements

Additional Requirements

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Residence

The distance education modality does not have any residence requirement.

Time Limit

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

Foreign Languages

No specific language requirement exists for the Master of Education degree.

Internship or Practicum

Master of Education in Educational Technology students are not required to do an internship or practicum.

Application for Degree

For information on applying for your degree, please visit the [Graduation](#) section.

Additional information ~~Editorial update of previously approved distance requirements 2.20.18—DE verbiage updates saved as requested by OGAPS.~~

Required Proposal
Forms

Reviewer Comments

Shanna Hagan-Burke (shaganburke) (10/12/18 1:54 pm): Rollback: Per your request. (The system would not save my edits.)

Sandra Williams (sandra-williams) (10/15/18 10:07 am): Program previously approved for distance and 36 SCH (department simply updating form).

Sandra Williams (sandra-williams) (10/15/18 10:08 am): OGAPS: please review to make sure updates to the catalog program requirements/additional requirements meet your standard language requirements for graduate programs. Also, what codes, if any, will be needed in COMPASS when program is fully approved?

Sandra Williams (sandra-williams) (10/15/18 10:10 am): Rollback: Please include the rationale for the proposal on the form.

Key: 627