

Program Change Request

Date Submitted: 10/18/18 2:19 pm

Viewing: **MED-EPSY : Master of Education in Educational Psychology**

Last approved: 02/22/18 9:23 am

Last edit: 12/13/18 4:31 pm

Changes proposed by: skallina

Catalog Pages Using this Program [Master of Education in Educational Psychology.](#)

In Workflow

1. **EPSY Department Head**
2. **Curricular Services Review**
3. **ED Committee Preparer GR**
4. **ED Committee Chair GR**
5. **ED College Dean GR**
6. **GC Preparer**
7. **GC Chair**
8. **Faculty Senate Preparer**
9. Faculty Senate
10. Provost II
11. President
12. Curricular Services

Contact(s)

Name	E-mail	Phone
Sally Kallina Russell Ramirez	skallina@tamu.edu rramirez@tamu.edu	979-845-1833

Academic level Graduate
 Effective Term 2019-2020
 Department Educational Psychology
 College Education & Human Development
 Program type Degree
 Degree designation MED - Master of Education
 With a major in Educational Psychology (EPSY)
 Associated Program **Not Applicable**
 Catalog Program Title Master of Education in Educational Psychology
 CIP and Fund code 42280600

Rationale for Proposal

Update catalog to provide consistent information and common language throughout all of the department's master's programs.

Program hours **36**
 Is this program eligible for financial aid? **Yes**
 Will program hours change (increase/decrease) due to the proposed curriculum changes? No
 Program delivery mode **On-campus**
Distance Education/Internet
 % of Program a student can take off-campus or **100%**

Approval Path

1. 09/24/18 2:33 pm Shanna Hagan-Burke (shaganburke): Rollback to Initiator
2. 10/12/18 4:18 pm Shanna Hagan-Burke (shaganburke): Approved for EPSY Department Head
3. 10/15/18 10:12 am Sandra Williams (sandra-williams): Rollback to Initiator
4. 10/25/18 1:16 pm Shanna Hagan-Burke (shaganburke): Approved for EPSY Department Head
5. 10/26/18 9:28 am Sandra Williams (sandra-williams): Approved for Curricular Services Review
6. 11/16/18 9:40 am Melanie Robideau (mrobideau): Approved for ED Committee Preparer GR
7. 11/26/18 10:59 am Beverly Irby (irbyb): Approved for ED Committee Chair GR
8. 11/26/18 11:00 am Beverly Irby (irbyb): Approved for ED College Dean GR
9. 11/27/18 11:23 am LaRhesa Johnson (lrjohnson): Approved for GC Preparer

through Distance
Education

10. 12/13/18 4:33 pm
LaRhesa Johnson
(lrjohnson): Approved
for GC Chair

Catalog Program Requirements

History

1. Aug 15, 2016 by clmig-jwehrheim
2. Apr 3, 2017 by Angela Allensworth (arankin)
3. Feb 22, 2018 by Angela Allensworth (arankin)

Program Requirements

[Student's Advisory Committee](#)

[Degree Plan](#)

[Credit Requirement](#)

[Transfer of Credit](#)

[Limitations on the Use of Transfer, Extension and Certain Other Courses](#)

[Final Examination](#)

Student's Advisory Committee

On-Campus and Distance Education Degree Programs

Upon ~~After receiving~~ admission to graduate studies and **enrollment, enrolling for coursework,** the student will **be appointed a chair for his or her advisory committee. The advisory committee will be comprised** ~~consult with the head of~~ **one or more members (one** ~~the department concerning appointment of whom will serve as the chair) and may include up to three members.~~ **the chair of his or her advisory committee.** The student's advisory committee for the master's degree will consist of no fewer than three members of the graduate faculty representative of the student's fields of study and research. The chair or one of the co-chairs of the advisory committee must be from the student's department, and at least one or more of the members must be from a department other than the student's major department. The chair, in consultation with the student, will select the remainder of the advisory committee. The student will interview each prospective committee member to determine whether he or she is willing to serve. Only graduate faculty members located on Texas A&M University campuses may serve as chair of a student's advisory committee. Other graduate faculty members located off-campus may serve as a member or co-chair (but not chair), with a member as the chair. The chair of the committee, who usually has immediate supervision of the student's degree program, has the responsibility for calling meetings at any other time considered desirable. **The** ~~If the chair~~ **must be** ~~of a student's advisory committee voluntarily leaves the University and the student is near completion of the degree and wants the chair to continue to serve in this role, the student is responsible for securing a current member of the~~ **graduate faculty, University Graduate Faculty,** from the student's **department, and academic program and located on a** ~~near the~~ **Texas A&M University campus. Other Texas A&M University graduate faculty members located off-campus may serve** ~~campus site, to serve as member or the~~ **co-chair (but not chair) of student advisory committees.** ~~of the committee.~~

If the chair voluntarily leaves the University near completion of a student's degree, the student ~~The Department Head or Chair of Intercollegiate faculty~~ **may select another chair or has the option** ~~request in writing to the Associate Provost for Graduate and Professional Studies that a faculty member who is on an approved leave of working through the Department Head to secure permission~~ **absence or has voluntarily separated from the Office** ~~the university, be allowed to continue to serve in the role of Graduate and Professional Studies for the chair to continue in his or her role~~ **chair of a student's advisory committee without a co-chair for up to** ~~us to~~ **one year. The students should be near completion of the degree. Extensions beyond the one year period can be granted with additional approval** ~~from~~ **of the Dean.**

If the chair of the student's advisory committee is unavailable for an extended time in any academic period during which the student is involved in activities relating to an internship, thesis or professional paper and is registered for courses such as 684, 692 or 693, the student may request, in writing, that the department head appoint an alternate advisory committee chair during the interim period. The duties of the committee include responsibility for the proposed degree plan, any professional study or project, and the final examination. A chair's signature on ~~In addition,~~ **the degree plan indicates his or her willingness to accept** ~~committee, as a group and as individual members, is responsible for counseling the~~ **responsibility for guiding and directing student on academic matters, and, in the entire academic program** ~~ease of the student and for initiating all academic actions concerning the student. The chair typically provides immediate supervision~~ **deficiency, initiating recommendations to the Office** ~~of the student's research and is responsible for counseling the student on academic matters, and, in the case of academic deficiency, initiating recommendations to the Office of Graduate and~~ **and Professional Studies.**

~~The committee members' approval on the degree plan indicate their willingness to accept the responsibility for guiding and directing the entire academic program of the student and for initiating all academic actions concerning the student. Although individual committee members may be~~

Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student's advisory committee and approved by the Office of Graduate and Professional Studies.

Final Examination

On-Campus and Distance Education Degree Programs

The candidate must pass a final examination by dates announced each semester or summer term in the Office of Graduate and Professional Studies Calendar. To be eligible to take the final examination, a student's GPR must be at least 3.000 for courses on the degree plan and for all courses completed at Texas A&M which are eligible to be applied to a graduate degree, and no unabsolved grades of D, F, or U can occur for any course listed on the degree plan. To absolve a deficient grade, the student must repeat the course at Texas A&M University and achieve a grade of C or better. All coursework on the degree plan must have been completed with the exception of those hours for which the student is registered. The final examination covers all work taken on the degree plan and at the option of the committee may be written or oral or both. The examination is conducted by the student's advisory committee as finally constituted. Persons other than members of the graduate faculty may, with mutual consent of the candidate and the major professor, attend final examinations for advanced degrees. Upon completion of the questioning of the candidate, all visitors must excuse themselves from the proceedings. A positive vote by all members of the graduate committee with at most one dissension is required to pass a student on his or her exam. A department can have a stricter requirement provided there is consistency within all degree programs within a department. A request to hold and announce the final examination must be submitted to the Office of Graduate and Professional Studies a minimum of 10 working days in advance of the scheduled date for the examination. The Office of Graduate and Professional Studies must be notified in writing of any cancellations. A student may be given only one opportunity to repeat the final examination for the master's degree and that must be within a time period that does not extend beyond the end of the next regular semester (summer terms are excluded). The final exam cannot be held prior to the mid-point of the semester if questions on the exam are based on courses in which the student is currently enrolled. A Master of Education student in the Department of Educational Psychology or a student majoring in Curriculum and Instruction is eligible to petition for an exemption from the final examination with departmental and committee approval. The petition should be submitted to the Office of Graduate and Professional Studies by the deadline announced for the student's final semester (or semester of graduation) in the Office of Graduate and Professional Studies Calendar. See the Office of Graduate and Professional Studies website <http://ogaps.tamu.edu>. The Report of the Final Examination is **not required for the Master of Education in Educational Psychology**. Form must be submitted with original signatures of only the committee members approved by the Office of Graduate and Professional Studies.

If an approved committee member substitution (1 only) has been made, his/her signature must also be submitted to the Office of Graduate and Professional Studies. If necessary, multiple copies of the form may be submitted with different committee member original signatures. If an approved committee member substitution (1 only) has been made, his/her signature must be included on the form submitted to the Office of Graduate and Professional Studies.

Additional
Requirements

Additional Requirements

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Residence

On-Campus Degree Program

A student must complete 12 credit hours in resident study at Texas A&M University to satisfy the residence requirement for the Master of Education degree.

Students who are employed full-time while completing their degree may fulfill total residence requirements by completion of less-than-full time course loads each semester. In order to be considered for this, the student is required to submit a Petition for Waivers and Exceptions along with verification of his/her employment to the Office of Graduate and Professional Studies.

See [Residence Requirements](#).

Distance Education Degree Program

The distance education modality does not have any residence requirement.

Time Limit

On-Campus and Distance Education Degree Programs

All degree requirements must be completed within a period of seven consecutive years for the degree to be granted. A course will be considered valid until seven years after the end of the semester in which it is taken. Graduate credit for coursework which is more than seven calendar years old at the time of the final examination (oral or written) may not be used to satisfy degree requirements.

Foreign Languages

On-Campus and Distance Education Degree Programs

No specific language requirement exists for the Master of Education degree.

Internship or Practicum

On-Campus and Distance Education Degree Programs

A student who undertakes a professional internship in partial fulfillment of master's degree requirements after completing all course requirements for the master's degree must return to the campus for the final examination. The final examination is not to be administered until all other requirements for the degree, including any internship, have been substantially completed.

Application for Degree

On-Campus and Distance Education Degree Programs

For information on applying for your degree, please visit the [Graduation](#) section.

Additional information ~~Editorial updates by OGAPS 2.22.18—DE and standard language updates saved as requested by OGAPS.~~

Required Proposal
Forms

Reviewer Comments

Shanna Hagan-Burke (shaganburke) (09/24/18 2:33 pm): Rollback: Greater clarity and corrections needed. Also, does the M.Ed. committee actually require a member external to the department?

Sandra Williams (sandra-williams) (10/15/18 10:11 am): Program previously approved for distance and 36 SCH (department simply updating form).

Sandra Williams (sandra-williams) (10/15/18 10:11 am): OGAPS: please review to make sure updates to the catalog program requirements/additional requirements meet your standard language requirements for graduate programs. Also, what codes, if any, will be needed in COMPASS when program is fully approved?

Sandra Williams (sandra-williams) (10/15/18 10:12 am): Rollback: Please include the rationale for the proposal on the form.

Sandra Williams (sandra-williams) (10/26/18 9:28 am): Update received.

Russell Ramirez (rramirez) (12/11/18 4:25 pm): The committee language has been edited to have two different committee types, one for students in Research, Measurement, and Statistics, or School Counseling (just a chair) and one for students in Creativity and Cognition or Developmental Sciences (3 member committee. And it appears that for the 3 member committee the outside committee member language has been removed? Having two types of committees may not be possible due to the committee rules being built in DPSS based on the approved program, not concentrations. Also, some of the standard committee language has been removed. What is the justification for these edits?"

LaRhesa Johnson (lrjohnson) (12/13/18 4:31 pm): Committee language edited to be more general, per proposed language that was presented at Graduate Council.

Key: 625