

# Program Change Request

Date Submitted: 11/14/18 12:34 pm

## Viewing: MPH-PHPM : Master of Public Health in Health Policy Management

Last approved: 03/04/18 6:32 pm

Last edit: 12/18/18 9:29 am

Changes proposed by: danko

Catalog Pages Using this Program [Master of Public Health in Health Policy and Management](#)

### Contact(s)

Name	E-mail	Phone
Rick Danko	danko@sph.tamhsc.edu	512-341-4927

Academic level Graduate  
 Effective Term 2020-2021  
 Department Health Policy & Management  
 College Public Health  
 Program type Degree  
 Degree designation MPH - Master of Public Health  
 With a major in Health Policy & Management (PHPM)  
 Associated Program **Not Applicable**  
 Catalog Program Title Master of Public Health in Health Policy Management  
 CIP and Fund code **5122110014** ~~51221100~~

Rationale for Proposal  
**Proposal lowers the total semester credit hours of the MPH from 45 to 42 to facilitate combined degree programs such as the "Two-degree Masters Program" with the Bush School of Government and Public Service's Master of International Affairs (described in the attached memo). Note that this reduction will only apply to the MPH in combined degree programs; the stand-alone MPH program will still require a minimum 45 semester credit hours.**

Program hours **42**  
 Is this program eligible for financial aid? **Yes**  
 Will program hours change (increase/decrease) due to the proposed curriculum changes? **Yes No**  
 Program delivery mode **On-campus**

### In Workflow

1. PPHPM Reviewer
2. PPHPM Department Head
3. Curricular Services Review
4. PH Committee Preparer
5. PH Committee Chair
6. PH College Dean
7. Provost
8. GC Preparer
9. GC Chair
10. Faculty Senate Preparer
11. Faculty Senate
12. Provost II
13. President
14. External Approval
15. Curricular Services

### Approval Path

1. 11/19/18 11:26 am  
Monica Garner (monica-a-garza): Approved for PPHPM Reviewer
2. 11/19/18 1:38 pm  
Mike Morrissey (morrisey): Approved for PPHPM Department Head
3. 11/19/18 2:03 pm  
Sandra Williams (sandra-williams): Approved for Curricular Services Review
4. 12/03/18 5:16 pm  
Rick Danko (danko): Approved for PH Committee Preparer
5. 12/18/18 6:11 am  
Szu-hsuan Lin (micheyszu): Approved for PH Committee Chair
6. 12/18/18 9:04 am  
Jay Maddock (maddock): Approved for PH College Dean
7. 12/19/18 7:54 am  
Karen Butler-Purry (klbutler): Approved for Provost
8. 01/23/19 10:03 am  
LaRhesa Johnson (lrjohnson): Approved for GC Preparer
9. 02/07/19 4:25 pm  
Russell Ramirez

## Catalog Program Requirements

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### History

1. Aug 16, 2016 by clmig-jwehrheim
2. Mar 4, 2018 by Angela Allensworth (arankin)

## Program Requirements

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[Student's Advisory Committee](#)

[Degree Plan](#)

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## Student Advisory Committee

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The Student Advisory Committee for the MPH consists of an assigned faculty advisor. After receiving admission to the program and before enrolling for coursework, the student will consult with their assigned faculty advisor to receive additional information related to curriculum and processing of the degree plan. The faculty advisor must have graduate faculty membership in the academic program. If at any point of the student's time in pursuit of the degree the assigned advisor is no longer available, the department will assign a new advisor and require a comprehensive advisory session to ensure the student is making progress according to degree program requirements.

## Degree Plan

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The student's advisor, in consultation with the student, will develop the proposed degree plan. The degree plan must be completed and filed with the Office of Graduate and Professional Studies prior to the deadlines imposed by the student's college, and no later than the dates announced in the Office of Graduate and Professional Studies calendar of deadlines for graduation.

The proposed/final degree plan should be submitted through the online Document Processing Submission System located on the website <https://ogsdpps.tamu.edu>. Additional coursework may be added to the approved degree plan by petition if it is deemed necessary by the advisor to correct deficiencies in the student's academic preparation.

## Credit Requirement

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A minimum of 45 hours of coursework is required for the Master of Public Health degree. To demonstrate integration and application of subject matter learned and the development of written and oral communication skills, a student will be required to take [SOPH 680](#) as part of the culminating experience requirement to graduate. Concentration and elective courses vary among the core disciplines and will be addressed during advising and creation of the degree plan. Electives may be taken upon approval/advice from the student's assigned advisor and will be listed by rubric, section, and description in the degree plan.

**In the case of established collaborative degree programs, a minimum of 42 hours of coursework is required for the Master of Public Health degree.**

## Transfer of Credit

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A student may transfer up to 9 hours of graduate credit to the Master of Public Health degree program on the advice and approval of the student's advisory committee, department Chair, and school Academic Affairs Dean, and with the approval of the Office of Graduate and Professional Studies. Courses taken in residence at an accredited U.S. institution or approved international institution with a final grade of B or greater may be considered for transfer credit if, at the time the courses were completed, the courses would be accepted for credit toward a similar degree for a student in degree-seeking status at the host institution. Otherwise, the limitations stated in the preceding section apply. **Coursework in which no formal grades are given or in which grades other than letter grades (A or B) are earned (for example, CR, P, S, U, H, etc.) is not accepted for transfer credit.** Courses appearing on the degree plan with grades of D, F, or U may not be absolved by transfer work. Credit for coursework submitted for transfer from any college or university must be shown in semester credit hours or equated to semester credit hours. An official transcript from the university at which the transfer coursework was taken must be sent directly to the Office of Admissions.

Courses used toward another degree at another institution may not be applied for graduate credit. If the course to be transferred was taken prior to the conferral of a degree at the transfer institution, a letter from the registrar at that institution stating that the course was not applied for credit toward the degree must be submitted to the Office of Graduate and Professional Studies.

Grades for courses completed at other institutions are not included in computing the GPR.

## Limitations on the Use of Transfer, Extensions, and Certain Other Courses

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If otherwise acceptable, certain courses may be used toward meeting credit-hour requirements for the master's degree with the following limitations.

The maximum number of credit hours allowed toward the MPH as transfer credit is 9.

Courses previously used for another degree are not acceptable for credit.

A zero credit 684 and 685 course is only allowed for non-thesis master's students. Other courses, including 691 research hours, are not eligible for zero credit.

A maximum of 6 hours of 684 (Professional Internship/Practicum), and 9 hours of 685 (Directed Studies), if approved on the degree plan.

Undergraduate courses are not allowed to transfer to the MPH degree program.

Continuing education courses may not be used for graduate credit.

Extension courses are not acceptable for credit.

Exceptions will be permitted only in unusual cases and when petitioned by the student's advisory committee, department Chair, school Academic Affairs Office, and approved by the Office of Graduate and Professional Studies.

Additional  
Requirements

## Additional Requirements

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### Residence

No residence requirement exists; however, attention is directed to the rules regarding Limitations on the Use of Transfer, Extension and Certain Other Courses.

### Time Limit

All degree requirements for a master's degree must be completed within a period of seven consecutive years. Coursework which is over seven calendar years old may not be applied to master's degree. Time limits for coursework on the degree plan may also apply to transfer coursework.

### Scholastic Requirements

To maintain good academic standing, a MPH student must maintain a minimum cumulative 3.000 GPR. If a student fails to attain a cumulative 3.000 GPR, he or she is placed on academic probation. A student on academic probation must raise his/her cumulative GPR to a 3.000 or above according to requirements to be set forth in the probation letter. Typically, this means raising the cumulative GPR to a 3.000 or higher by the end of the next long semester (fall/spring). If this requirement is not met, the School of Public Health's Academic Affairs Office will recommend that the Office of Graduate and Professional Studies block the student from further enrollment. If a student is blocked from further enrollment in the MPH program, he or she shall not be permitted to enroll in other MPH courses.

### Foreign Languages

No specific language requirement exists for the Master of Public Health degree program.

### Internship or Practicum

Students in the MPH are required to fulfill a practicum requirement. Specific course names and numbers by department are [PHEB 684](#), [PHEO 684](#), [PHPM 684](#), and [HPCH 684](#). Instructions on submission and successful completion of the practicum are posted on the School of Public Health practicum website as well as with the department's practicum coordinator. Students are to work specifically with their department practicum coordinator on meeting this curriculum course requirement. Students must be in good academic standing, have completed all core public health courses, or be enrolled concurrently in no more than one core course at the time they enroll in the 684 course, and have no registration or university blocks related to enrollment.

### Application for Degree

For information on applying for your degree, please visit the [Graduation](#) section.

Additional information	<del>Editorial updated by OGAPS.3.4.18 — Standard language updates saved as requested by OGAPS.</del>
Required Proposal Forms	<a href="#">Memo twodegree Bush SPH Nov82018.docx</a> <a href="#">THECB 2419 SCH Change HPM MPH-v1.docx</a>
Reviewer Comments	<b>Sandra Williams (sandra-williams) (11/19/18 1:59 pm):</b> This change in SCH should have been at the November GC meeting and December Faculty Senate meeting. Not sure it will make Fall 2019 catalog. Reference deadlines at <a href="http://registrar.tamu.edu/Our-Services/Curricular-Services/Curricular-Approvals#0-DeadlineforCurricularApprovals">http://registrar.tamu.edu/Our-Services/Curricular-Services/Curricular-Approvals#0-DeadlineforCurricularApprovals</a> . <b>Szu-hsuan Lin (micheyszu) (12/18/18 6:09 am):</b> 12/14/2018 SPH CC approved the program change

Deena McConnell (djm) (12/18/18 9:29 am): Updated the THECB form and replaced the originally submitted version.

# MEMO

## Supporting the proposed Master of International Affairs/Master of Public Health Combined Degree Program

The School of Public Health (SPH) and the Bush School of Government and Public Service (BUSG) propose two combined degree programs a Master in Public Health and a Master in International Affairs in a three-year period. Both programs lead to a Master of International Affairs in International Affairs. One leads to a Master of Public Health in Health Policy and Management; the other leads to a Master of Public Health in Health Promotion and Community Health Science.

The combined degree programs for the master of public health and the master of international affairs degrees are a natural fit. Diseases do not stop at borders. That is both a public health and a national security reality. Public health work is increasingly international. International affairs increasingly deals with issues of global cooperation on preventing and responding to pandemics and other transborder health emergencies. Bilateral agreements between countries and international organizations (like the World Health Organization) play an important role in managing public health issues. These two two-degree programs will help to prepare students to deal with the international elements of public health issues.

- 1) Master of Public Health in Health Policy and Management and Master of International Affairs in International Affairs

Students will complete 42 credit hours in Public Health. As part of this proposal, the School of Public Health will petition the Texas Higher Education Coordinating Board to reduce the minimum credits for the Master of Public Health degree to 42 credit hours (from 45) for students enrolled in this program. Students will complete 36 credit hours in International Affairs and the Department of International Affairs will recognize 12 credits from SPH that meet the learning outcomes of both degrees, bringing the total credits to 48 for the Master of International Affairs degree. This arrangement meets the spirit of the University regulation contained in the "Guidelines for the Establishment of Two-Degree programs at the Masters Level" that programs requiring 48 hours or more "may be allowed to be reduced to 36 hours" in two-degree programs. It also meets the SACSCOC requirement that each degree has a minimum of 30 student credit hours independent of the other degree. Appended to this memo is a list of SPH courses that can be recognized by the Department of International Affairs as involving international content and/or providing instruction in topics and skills relevant to a career in international affairs.

The chart below indicates the path for a student to complete the combined degree program in three years:

Fall 1	Spring 1	Summer 1	Fall 2	Spring 2	Summer 2	Fall 3	Spring 3
<b>MPH Core (8)</b>	<b>MPH Core (1)</b>	<b>PHPM 684 Practicum (3)</b>	<b>PHPM 661 PHPM 633</b>	<b>SOPH 680 Capstone (3)</b>	INTA internship or language immersion	INTA (12)	INTA (12)
<b>PHPM 605</b> Elective (3)	<b>PHPM 623 PHPM 614 PHPM 640</b>		Elective (3)	<b>-INTA 608</b> -INTA concentration 1-1 -INTA concentration 2-1		<b>-BUSH 631</b> -INTA con 1-2 -INTA con 2-2 -INTA con 1-3	<b>-BUSH 635 or INTA 605</b> <b>-INTA 670</b> -INTA con 2-3 -INTA elective
	<b>PHPM 625 or PHPM 637</b>		<b>INTA 606</b>				
TOTAL (14)	TOTAL (13)	TOTAL (3)	TOTAL (12) = 42	TOTAL (12)	Not for credit	TOTAL (12)	TOTAL (12) = 36

As the chart above indicates, the student's primary enrollment will be SPH for the first four semesters of his/her program (fall 1, spring 1, summer 1, fall 2). During that time the student will complete 42 credits, including all but one of the required courses for the degree. Three of those credits will be a BUSH course (INTA 606). INTA 606 is a required course for the master of international affairs degree and only offered in the fall semester.

The student's primary enrollment will be BUSH for the final four semesters of his/her program (spring 2, summer 2, fall 3, spring 3). During that time the student will complete 36 credits along with a required internship or language immersion (not for credit) in the second summer semester. Three of those credits will be the SPH capstone course (SOPH 680). SOPH 680 is a required course for the master of public health degree with a major in health policy and management. The student will enter BUSH with one required course for the master of international affairs degree (INTA 606) completed. In the three semesters of enrollment in BUSH the student will complete the remaining required courses for the degree (INTA 608, BUSH 631, BUSH 635 or INTA 605, INTA 670). The student may request a waiver of INTA 670, the capstone course requirement, if the student's SOPH 680 capstone course has international content. The student will also complete the two three-course concentrations required for the degree.

If the student decides during the course of study to drop one of the degrees being sought, the requirements for the other degree will revert to the normal requirements for that degree.

2) Master of Public Health in Health Promotion and Community Health Science and Master of International Affairs in International Affairs

Students will complete 42 credit hours in Public Health. As part of this proposal, the School of Public Health will petition the Texas Higher Education Coordinating Board to reduce the minimum credits for the Master of Public Health degree to 42 credit hours (from 45) for students enrolled in this program. Students will complete 36 credit hours in International Affairs and the Department of International Affairs will recognize 12 credits from SPH that meet the learning outcomes of both degrees, bringing the total credits to 48 for the Master of International Affairs degree. This arrangement meets the spirit of the University regulation contained in the “Guidelines for the Establishment of Two-Degree programs at the Masters Level” that programs requiring 48 hours or more “may be allowed to be reduced to 36 hours” in two-degree programs. It also meets the SACSCOC requirement that each degree has a minimum of 30 student credit hours independent of the other degree. Appended to this memo is a list of SPH courses that can be recognized by the Department of International Affairs as involving international content and/or providing instruction in topics and skills relevant to a career in international affairs.

The chart below indicates the path for a student to complete the combined degree program in three years:

Fall 1	Spring 1	Summer 1	Fall 2	Spring 2	Summer 2	Fall 3	Spring 3
MPH Core (8)	MPH Core (1)	HPCH 684 Practicum (3)	HPCH 637, HPCH 613	SOPH 680 Capstone (3)	INTA internship or language immersion		
HPCH 603	HPCH 605, HPCH 611, HPCH 610	Elective (3)	INTA 606	-INTA 608 -INTA concentration 1-1 -INTA concentration 2-1		-BUSH 631 -INTA con 1-2 -INTA con 2-2 -INTA con 1-3	-BUSH 635 or INTA 605 -INTA con 2-3 -INTA elective
	Elective (3)		Elective (3) (SPH or INTA)				
TOTAL (11)	TOTAL (13)	TOTAL (6)	TOTAL (12)= 42	TOTAL (12)	Not for credit	TOTAL (12)	TOTAL (12) = 36

As the chart above indicates, the student’s primary enrollment will be in SPH for the first four semesters of his/her program (fall 1, spring 1, summer 1, fall 2). During that time the student will complete 42 credits, including all but one of the required courses for the degree. Three of those credits will be a BUSH course (INTA 606). INTA 606 is a required course for the master of international affairs degree and only offered in the fall semester.

The student's primary enrollment will be in BUSH for the final four semesters of his/her program (spring 2, summer 2, fall 3, spring 3). During that time the student will complete 36 credits along with a required internship or language immersion (not for credit) in the second summer semester. Three of those credits will be the SPH capstone course (SOPH 680). SOPH 680 is a required course for the master of public health degree with a major in health promotion and community health sciences. The student will enter BUSH with one required course for the master of international affairs degree (INTA 606) completed. In the three semesters of enrollment in BUSH the student will complete the remaining required courses for the degree (INTA 608, BUSH 631, BUSH 635 or INTA 605, INTA 670). The student may request a waiver of INTA 670, the capstone course requirement, if the student's SOPH 680 capstone course has international content. The student will also complete the two three-course concentrations required for the degree.

If the student decides during the course of study to drop one of the degrees being sought, the requirements for the other degree will revert to the normal requirements for that degree.



## ADDENDUM

Courses in School of Public Health that also meet the learning outcomes for Master of International Affairs degree

PHPM 606 - Health Systems Management  
PHPM 614 - Strategic Planning and Marketing  
PHPM 619 - Organizational Theory  
PHPM 623 - Health Care Financial Management I  
PHPM 625 - Management Strategies and Principles for Public Health Organizations  
PHPM 633 - Health Law and Ethics  
PHPM 637 - Political Foundations of Public Health  
PHPM 638 - Global Health Systems: Design and Analysis  
PHPM 639 - Global Health  
PHPM 684 - Practicum (if in international context)  
HPCH 603 - Social and Behavioral Determinants of Health  
HPCH 604 - Social Ecology and Global Health  
HPCH 605 - Applied Research  
HPCH 607 - Biological Basis of Health and Common Diseases  
HPCH 610 - Community Organization and Assessment  
HPCH 611 - Program Planning  
HPCH 612 - Public Health Interventions  
HPCH 613 - Program Evaluation  
HPCH 620 - Introduction to Border Health  
HPCH 625 - Health of Refugees and Displaced Populations  
HPCH 637 - Principles of Health Program Management  
HPCH 636 - Study in China: Global Health Experience  
HPCH 684 - Practicum (if in international context)  
PHEO 612 - Global Environmental Health  
SOPH 670 - Global Public Health Systems and Practice Experiences

## Texas Higher Education Coordinating Board Request to Change Semester Credit Hours

**Directions:** An institution shall use this form to request a change in the number of semester credit hours (SCH) required for a degree program already on the institution's program inventory in accordance with Coordinating Board Rules, Chapter 5, Subchapter C, Section 5.55 – Revisions to Approved Programs.

Options:

- 1) Revisions that **reduce** the number of SCH require notification of change and affirmation that the reduction does not fall below the minimum requirements of the Southern Association of Colleges and Schools Commission on Colleges, program accreditors, and licensing bodies, if applicable.
- 2) Revisions that **increase** the number of SCH require detailed written documentation describing the compelling academic reason for the increase in the number of required hours.

NOTE: No request or notification is needed if revisions to the degree program curriculum do not result in a change in SCH.

Options 1 and 2 require the signature of the Provost or Chief Academic Officer.

Please submit *Request to Change Semester Credit Hour* via the Online Submission Portal:  
<https://www1.thecb.state.tx.us/apps/proposals/>

Information: Contact the Division of Academic Quality and Workforce at 512/427-6200.

### Administrative Information

1. Institution: Texas A&M University

NOTE: The proposed change will be reflected on the Program Inventories of both Texas A&M University and the Texas A&M University Health Science Center

2. Program Name – *As it appears on the Coordinating Board's program inventory (e.g., Bachelor of Business Administration degree with a major in Accounting):*

Masters of Public Health in Health Policy and Management

3. Program CIP Code: 51.2211.00

4. Contact Person: *Provide contact information for the person who can answer specific questions about the program.*

Name: Amy Fairchild, PhD, MPH  
Title: Associate Dean for Academic Affairs  
E-mail: fairchild@tamhsc.edu  
Phone: 979.436.9453

Notification/Request for Change in Semester Credit Hours (SCH):

Current SCH: 45

Proposed SCH: 42

Implementation Date: August 1, 2019

*Complete Option 1 or 2 as appropriate*

Option 1: Reduction in Semester Credit Hours

Is the change in the number of SCH compatible with the requirements of accreditation for the program?

a. Southern Association of Colleges and Schools Commission on Colleges

YES  NO

b. Program Accrator(s)  YES  NO  NA

Name of Program Accrator: Council on Education for Public Health

c. Licensing Body(ies)  YES  NO  NA

Name of Licensing Body(ies): \_\_\_\_\_

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Option 2: Increase in Semester Credit Hours

*Provide detailed documentation, such as changes in accrediting agency or licensing body requirements, workforce needs, or academic professional standards and needs, describing a compelling reason for the change in the number of SCH:*

**Signature of Compliance**

I hereby certify that all of the above changes have been approved in accordance with the procedures outlined in Coordinating Board Rules, Chapter 5, Subchapter C, Section 5.55.

\_\_\_\_\_  
Carol A. Fierke  
Provost and Executive Vice President

\_\_\_\_\_  
Date