

August 8, 2019

Dr. Klein:

Below please find some additional explanation of the changes (beyond that provided by each submitter of the rule change proposal) that were recommended by the Rules & Regulations Committee on August 2, 2019. If you need any additional information, please do not hesitate to ask.

Sincerely,



Anne Reber, PhD  
Chair, Rules & Regulations Committee

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#### **Rule 5 Change of Curriculum**

This rule change, submitted by Dr. Ann Kenimer, was proposed to reflect what is actually being done in current practice when a change in curriculum can actually be initiated by an undergraduate student and when the change of curriculum becomes effective (i.e., includes the specific times/days in a semester). The Rules & Regulations Committee also recommended consistency in use of numbers and numerical words.

#### **Rule 14 Degree Requirements**

This rule change, submitted by Dr. Kristen Harrell/Associate Director, Offices of the Dean of Student Life, was proposed to ensure that a student would not have their degree conferred if that student was near graduation but still involved in a student conduct investigation/adjudication process for violations of University or Student Rules. As Dr. Harrell writes, we have had cases where a student's behavior had significant negative impact on members of our campus community and yet, the respondent in these cases wanted to graduate with degree in hand prior to the case being resolved. In some cases, the respondent might even devise ways to stall the conduct process until graduation was complete so they could still earn their degree and move on. Examples of such behaviors include, but are not limited to, physical assault, sexual assault, hazing. Dr. Harrell is proposing that we include this language into the rule so that we ensure the student conduct investigation/adjudication process be resolved, including appeals processes and sanctions, before a degree can be conferred. This language would also apply to the processes of the Aggie Honor System Office.

**DIVISION OF STUDENT AFFAIRS**

**OFFICE OF THE VICE PRESIDENT  
FOR STUDENT AFFAIRS**



**Dr. Anne Reber**  
*Dean of Student Life*

**MEMORANDUM**

**DATE:** August 6, 2019

**TO:** Dr. Andrew Klein  
Speaker, Faculty Senate

**FROM:** Dr. Anne Reber  
Chair, Rules and Regulations Committee

**SUBJECT:** Proposed Revisions to the Texas A&M Student Rules

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Attached please find proposed revision to the Texas A&M University Student Rules as approved by the Rules and Regulations Committee. This change is for the following rule:

Changes to **Rule 5 Change of Curriculum**

*Approved by the Student Rules and Regulations Committee on August 2, 2019.*

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## **PROPOSAL**

### 5. Change of Curriculum

5.1 Undergraduate students who have completed at least one term of full admission and enrollment at Texas A&M University may initiate a curriculum change during the semester starting ten (10) business days following posting of final grades and ending on the 20th class day of the semester.

5.2 An undergraduate student in their first term of full admission and enrollment at Texas A&M University may initiate a curriculum change before the end of the fifth (5th) day of regular classes. Curriculum changes may once again be initiated after final grades have posted as described in Section 5.1.

5.3 Application for curriculum change shall be acted upon by the Dean or designee of the colleges concerned. At the time of the change, the Dean or designee of the college to which the transfer is being made shall determine if the application is being accepted or rejected. If accepted, the Dean or designee shall indicate conditions for acceptance, including the date the change will become effective and terms of probation. The decision of the Dean or designee regarding acceptance or rejection of curriculum change applications and any related conditions is final.

5.4 For graduate and professional students, a curriculum change (i.e., a change from one major department to another) is accomplished via petition approved by the original department, the new department and the Office of Graduate and Professional Studies.

## **JUSTIFICATION**

These changes align with recommendations of a task force working to streamline and unify change of curricular processes across campus.

## **PROPOSED BY:**

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(Additions to rules are bolded and in red font, deletions to rules are indicated by strikethrough.)

## 5. Change of Curriculum

(Revised: 2015~~2019~~)

5.1 Undergraduate students who have completed at least one term of full admission and enrollment at Texas A&M University may initiate a curriculum change ~~during the semester no later than the last day of preregistration or deadline set by the receiving college or major, whichever is earliest~~ **starting ten (10) business days following posting of final grades of the previous semester and ending on the twentieth (20<sup>th</sup>) class day of the current semester per the academic calendar**. Curriculum changes may once again be initiated after final grades have posted. Curriculum changes, if approved, will become effective for the next academic term.

5.2 An undergraduate student in their first ~~fall or spring~~ term of full admission and enrollment at Texas A&M University may initiate a curriculum change before the end of 1) the fifth (**5<sup>th</sup>**) day of regular classes; or 2) ~~after mid-term grades have posted but before the last day of preregistration or deadline set by the receiving college or major, whichever is earliest~~. Curriculum changes may once again be initiated after final grades have posted **as described in Section 5.1**. ~~An undergraduate student in their first term of full admission and enrollment at Texas A&M University during a summer term may initiate a curriculum change after final grades have posted. Curriculum changes, if approved, will become effective for the next academic term.~~

5.3 Application for curriculum change shall be acted upon by the Dean or designee of the colleges concerned. At the time of the change, the Dean or designee of the college to which the transfer is being made shall determine if the application is being accepted or rejected. If accepted, the Dean or designee shall indicate conditions for acceptance, including **the date the change will become effective and** terms of probation. The decision of the Dean or designee regarding acceptance or rejection of curriculum change applications **and any related conditions** is final.

5.4 For graduate and professional students, a curriculum change (i.e., a change from one major department to another) is accomplished via petition approved by the original department, the new department and the Office of Graduate and Professional Studies.

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