

Student Athlete Competition Absence Notification and Agreement

Student's Name: _____
Student's Sport: _____

UIN: _____
Sport Season: _____

Instructor's Name: _____
Course and Section: _____

Email: _____
Semester: _____

My competition schedule is available at: [add link to webpage](#)

This form is intended to help the student and instructor develop a clear understanding of expectations for competition-related absences. To facilitate this discussion of this Agreement should be reviewed and completed at the beginning of the term. The [Center for Student Athlete Services](#) is available to consult with instructors and students on issues concerning athletes and attendance and can facilitate the completion of this Agreement.

[Student Rule 7](#) defines "Mandatory participation as a student athlete in NCAA-sanctioned competition" as a University Excused Absence. As further described in Student Rule 7, "If a student's absence is excused, the instructor must either provide the student an opportunity to make up any quiz, exam or other work that contributes to the final grade or provide a satisfactory alternative by a date agreed upon by the student and instructor." This form serves as official notification of my competition-related absences.

- 1. Would you like reminders about upcoming competitions? If so, what communication (email, phone, etc.) do you prefer?**
- 2. What is the procedure for turning in homework/assignments/projects due the day of a competition absence?**
- 3. What is the procedure for making up missed quizzes, examinations, or in-class graded assignments given on the day of a competition absence?**
- 4. Can in-class graded work be completed in advance of a competition absence? If so, what is the process?**
- 5. If class participation contributes to the final grade, what is the make-up process for participation lost on days of competition absence?**

If at any point, the instructor and/or the student have questions or concerns about this agreement, competition absences or provision of make-up work, the [Center for Student Athlete Services](#) should be notified as soon as possible so they can address the concerns and work to resolve them.

Student's Name: _____ **Date:** _____
Student's Signature: _____ **Date:** _____

Instructor's Name: _____ **Date:** _____
Instructor's Signature: _____ **Date:** _____

All parties should keep a signed copy of this agreement and a signed copy should be returned to Athletic Program Resources.